Sample Manual Test Case

Definitions

- **Test Step**: An individual thing to do in the test.

- **Expected Results**: What the expected result of the software is after performing a step.

- **Setup**: Steps to take to get the test prepared and ready to execute.

- **Tear Down**: Cleanup steps after a test is completed. Important for leaving a clean slate for later tests.

Blank Test Case:

Name:

Setup:

Steps:

#	Step	Expected Result
1		

Teardown:

Sample Test

Name: Invitee - Edit

Setup: Delete all existing users. Add invitee 'Jay McGavren'.

Steps:

#	Step	Expected Result
1	Click Edit under the first person.	Person's name is in a text box.
2	Delete the person's name and type 'Test Person'.	'Test Person' is now in the text box.
3	Click Save Button.	'Test Person' is now the invitee's name.
4	Click Edit under 'Test Person'.	Text box appears with 'Test Person'
5	Enter more than 100 characters and click save.	Textbox is red and error appears: 'too many characters, please enter a name less than 100 characters'.
6	Enter 100 characters with no spaces and save.	Name is saved and the text box stays inside the boundaries of the application.
7	Click Edit under the saved long name'.	Text box appears with long name.
8	Enter '!@#$%^&*()_+{}:">?	All special characters are saved as the name.
9	Click Edit and delete all characters from text box, then save.	Textbox is red and error appears: 'You must provide a name'.

Teardown: Delete user 'Test Person'.

Test Plan: RSVP App - Edit Invitee Feature Release

Scope:

Verify edit invitee feature for RSVP app.

Regression test previous features.

Test on all supported browsers - Chrome, Firefox and Edge on Windows 10.

Schedule:

New Feature testing - 1 Day.

Regression testing - 1 Day.

Supported browser testing - 1 Day.

Total: 3 days.

Deliverables:

- Test results.
- Bug report.
- Configuration test matrix

Release Criteria:

1. Release must contain edit feature.
2. All critical defects must be fixed.
3. 100% of regression tests pass.
4. All supported browsers must pass.

Risks and Contingencies:

- Previous client data may not load.
  - Rollback to previous version.

Test Cases:

- TEST1: Invite Someone new
- TEST2: Confirm someone
- TEST3: Remove someone
- TEST4: Edit someone

Configuration test example

OS and Browser	Windows 10	Windows 8	OSX - High Sierra
Chrome	Pass	Pass	Pass
FireFox	Pass	Pass	Fail
Safari			Pass
Edge	Pass	Fail	