**Group Report Template**

1. Title on the Cover Page
2. Group members
3. Table of contents.
4. Executive summary.
5. Introduction.
6. Main Body
   1. Deployment:

6.1.0 Overall summary

6.1.1 Networks

6.1.2 Applications

6.1.3 Information Security

6.1.4 Project Management

6.1.5 Non-ICT

* + 1. Routine Duties
  1. Mentorships:
  2. Trainings & Certification:
  3. Innovations

1. Opportunities
2. Lessons learnt
3. Challenges
4. Recommendations.
5. Conclusion/ Summary.
6. Appendices. (Minutes for the meeting)
7. References.