

MEETING REPORT

Team Name: Konnect **Date of Meeting:** 22.04.2024

Start Time: 11:00 **End Time:** 13:00 **Meeting Location:** Epoka Library

Moderator: Alessio Gega **Recorder:** Geldi Xhafaj

Other Members Present: Kora Sulo, Bianka Lila, Helios Çela, Katia Profka, Klejsti Biçaku

Members Absent: -

Topics Discussed: Reviewing the complete document

Decisions Made: In the meeting, we allocated tasks wherein each group member reviewed specific sections of the requirement specification document and generated a list of questions to address to the professor.

Tasks Assigned:

- 2.1 – 2.5 Product/Service Description Helios Çela
- 3.1 Functional Requirements Klejsti Biçaku
- 3.2.1 Product Requirements Katia Profka
- 3.2.2, 3.2.3 Organizational/External Requirements Geldi Xhafaj
- 3.3 Domain Requirements Klejsti Biçaku
- 4.1- 4.5 Alessio Gega, Bianka Lila, Kora Sulo

Time, Place, and Agenda for Next Meeting:
11:00-13:00, April 28, 2024, Zoom Meeting
(Online)

Agenda: Start with the Implementation of code