EXPERIENCE INVENTORY – PART 1 For Developing a CV Database and Resumé

Contact Information (name, address, phone, email)

Kory Young 15 Peachtree Ct. Fairfield, OH 45014 513-444-8962 koryyoung07@gmail.com

Professional Experience

Other Work Experience

Wash Associate, Mike's Car Wash, 4025 Acme Dr, Fairfield, OH 45014, July 2017 – May 2018 Standard retail duties, directed cars through wash tunnel, cleaned tunnel and lot, helping customers.

IT Manager Assistant, Monti Inc., 4510 Reading Rd, Cincinnati, OH 45229, May 2019 – August 2019

Assisted IT manager with daily tasks, aided employees with technology issues.

IT Help Desk, Atos, 4705 Duke Dr, Mason, OH, 45040, February 2021 – May 2021 Answered incoming calls to the help desk, assisted callers with IT issues or redirected, filled out tickets.

Education

Diploma, Fairfield High School, Fairfield, OH 45014, June 2018

Awards and Honors

Production Credits

Exhibition/Screening

References (minimum of 3)

Nate Guy Monti Inc. 4510 Reading Rd Cincinnati, OH 45229

nate.guy@outlook.com

Ry Stephenson Fairfield Music Academy 1044 Symmes Rd Fairfield, OH 45014 513-272-8462x

SKILL & KNOWLEDGE INVENTORY – PART 2

For Developing a Media Competencies List

Professional Skills & Knowledge- Communication Skills

Examples: Written and oral communication skills; specific writing expertise (i.e. media reviewer); public speaking and presentation skills, presentation preparation, etc.

Professional Skills & Knowledge- Conceptual Knowledge & Skills

- Copyright
- Research
- Korean (Introductory)

Professional Skills & Knowledge- Hardware Operation Skills

- PC
- Mac OS
- Canon Sony RX10

Professional Skills & Knowledge- Software and Programming Skills

- Adobe Illustrator
- Adobe Photoshop
- Adobe Bridge
- Adobe Media Encoder
- Adobe Premiere
- Adobe Acrobat
- Adobe Audition
- Microsoft Office Suite
- HTML
- CSS

Professional Skills & Knowledge- Technical Process Skills

- Video Editing
- Graphic Design
- Design Elements
- Photo Editing
- Vectors
- Music Production
- Songwriting