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Dear Mr. Brandon,

I am writing to inform you that I am resigning from my position at Amazon, effective two weeks from today, on November 29, 2023.

I have sincerely appreciated the opportunities for personal and professional growth that I have experienced during my time at Amazon. I am grateful for the support and guidance I have received from you and the entire team.

This decision comes from the fact that I have found it harder than expected to combine a full-time job with my school work. Also following a personal tragedy that came recently, I have not been as effective as I ordinarily would have been at work and I feel as though I might be wasting the time of both you my employers, and myself by trying to hold on to this job.

I want to express my gratitude to you and the entire team for the positive experiences and opportunities I have had at Amazon. I have truly enjoyed working here and have learned a great deal that will contribute to my future endeavors.

Thank you again for everything. I look forward to completing my remaining tasks and ensuring a seamless transition before my departure on November 29, 2023.

Sincerely,

Kosi Arah