# CONFIDENTIAL PERSONNEL FILE

# Sarah Michelle Johnson

#### PERSONAL INFORMATION - RESTRICTED ACCESS

Full Name: Sarah Michelle Johnson

Date of Birth: March 15, 1985

Age: 39 years old

Social Security Number: 123-45-6789

Home Address: 1247 Oak Street, Apt 3B, San Francisco, CA 94102

Phone Number: (415) 555-0123

Email Address: sarah.johnson@email.com

## **EMPLOYMENT DETAILS - CONFIDENTIAL**

Position: Senior Software Engineer

Department: Engineering
Annual Salary: \$125,000

Direct Manager: David Ch

Direct Manager: David Chen

Start Date: June 10, 2018

Employee Status: Active - Full Time

#### FINANCIAL & BENEFITS - SENSITIVE

Primary Bank Account: Wells Fargo \*\*\*\*-\*\*\*\*-4567

Health Insurance: Kaiser Permanente - Policy #KP789456123

401(k) Contribution: 6% with company match

Life Insurance: 2x annual salary coverage

### **EMERGENCY CONTACT**

Emergency Contact: Michael Johnson (husband) - (415) 555-0124

# ADDITIONAL NOTES

Authorized for remote work. Security clearance Level 2.

Background Check: Completed and approved

Drug Test: Passed - Date: June 10, 2018

Security Badge ID: EMP6789