

Asking for details – writing an enquiry

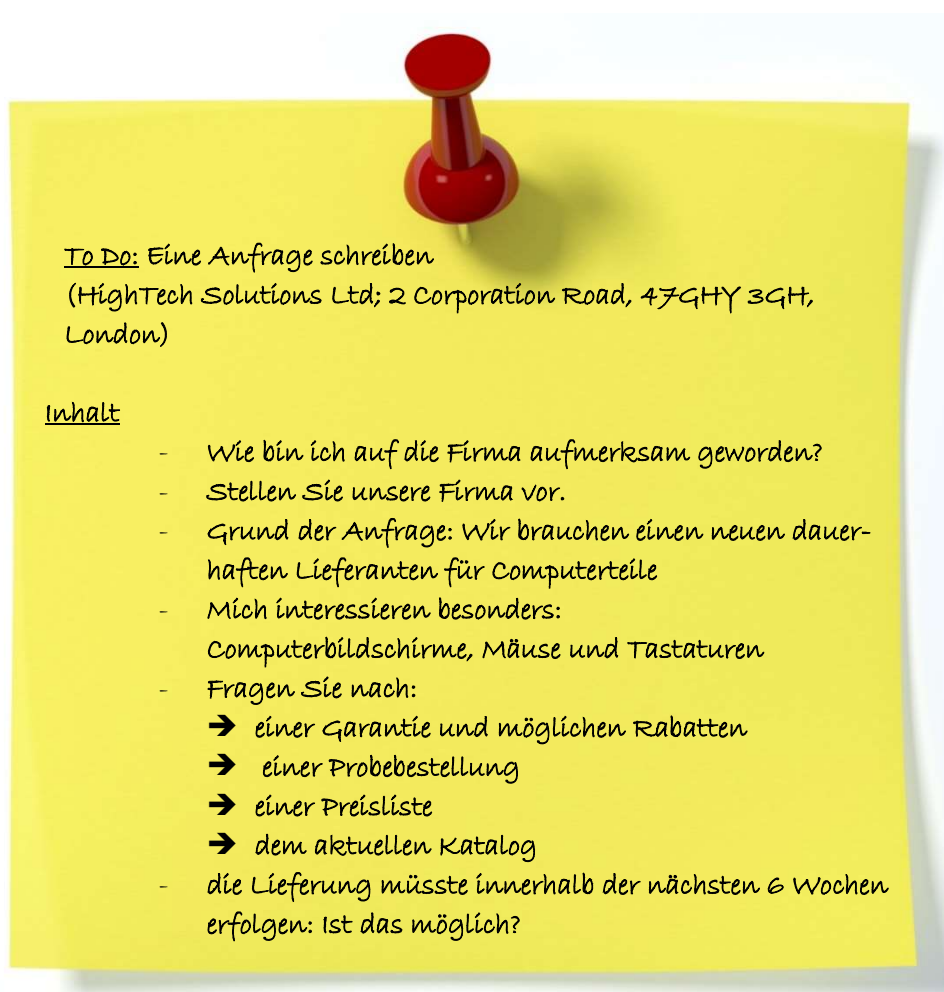


Write an enquiry on your own.

Task

You work for the company *Adler Technology Group* (Feldstraße 48, 45711 Datteln, Tel.: +494873455901) that specialises in repairing computers and smartphones. Your boss is looking for a new supplier for computer components and found a promising website with everything he needs. He has left you a note consisting of the address of the website and some comments in German.

Write an enquiry in English. Consider all the components of an enquiry and use the information of the website and the notes of your boss. You can use the useful vocabulary if you need help.



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Useful phrases

quantity: die Menge – **mimum order value:** der Mindestbestellwert