

RESUME OF

MD. KOUSER SARKAR

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CAREER OBJECTIVE

To enter in a well reputed organization in a position as a developer, having the intention to work with honesty, sincerity and skill and take greater responsibilities and ensuring to work with efficiency and want to face the challenge of the time and to gain skill for successful career

WORK EXPRIENCE

Company Name : Akboria Group Limited.

Company Business : Restaurants, Hotels and Bakeries.

Location : Thana Road, Bogura Sadar, Bogura.

Position Held : IT Officer On ERP Software Implementation (Sales & Accounts).

Duration : From 23th October 2021 to Continuing.

ACADEMIC BACKGROUND

- **Bachelor of Business Administration (BBA)** in Accounting Graduated 2021 From National University.
- **Higher Secondary Certificate (HSC)** in Business Studies Passed 2016 From Govt. Sha Sulten College.
- **Secondary School Certificate (SSC)** in Arts Passed 2013 From Matidali High School.

COMPUTER SKILLS

Successfully completed the training course in Computer Application. Basic Knowledge of Computer Internet Browsing, Microsoft Office.

I have also experience to utilize ERP Software for Professional activities.

LANGUAGE KNOWN

Bangla : Mother language. quite Proficient in Reading Writing, Listening & Speaking.
English : Proficient in Reading, Writing, Listening & Speaking

SKILLS

- Capability of organizing and leading a group.
- Ability to work independently and with group.
- Capability of communicating with people effectively.

DECLARATION

I do hereby declare that all information here is true to my knowledge. If required and where applicable, this document can be supported by appropriate authentic certificates / Papers.