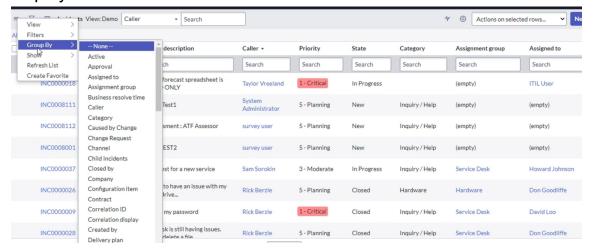
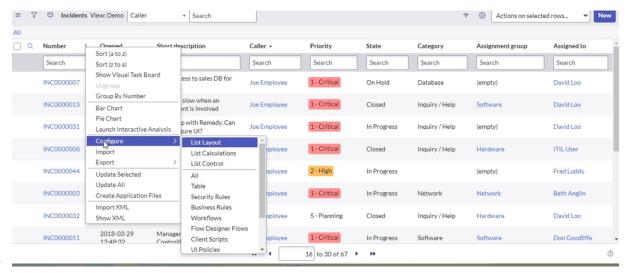
- There are three types of context menues :
 - 1. the Icon on the top left of the view which is called "the humberger icon" is the first context menu type, called the title context menu, we will see a drop-down menu wahich is known as the title of context menu, where this humberger method would provide us with the ability to set filters or to group the records with the same or matched criteria, or to show the display view based on the criteria we set.



2. the second context menu is the column context menu



- 3. the third context menu is called the record context menu, which is to filter out the list view
 - we can use the filter out option to remove some of the record according tto the values.

_ Q	Number	Opened	Short description	Caller ▼	Priority	State	Category	Assignment group	Assigned to
	Search	Search	Search	Search	Search	Search	Search	Search	Search
	INC000018	2018-01-04 15:42:46	Sales forecast spreadsheet is READ ONLY	Taylor Vreeland	1 - Critical	In Progress Show M	atching	(empty)	ITIL User
	INC0008111	2019-07-22 14:04:57	ATF: Test1	System Administrator	5 - Planning	New Filter O	ut RL to Clipboard	(empty)	(empty)
	INC0008112	2019-07-29 11:48:43	Assessment : ATF Assessor	survey user	5 - Planning	New Copy sy	s_id	(empty)	(empty)
	INC0008001	2021-01-15 13:04:14	ATF:TEST2	survey user	5 - Planning	New Archive	Record	(empty)	(empty)
	INC0000037	2018-01-19 16:34:56	Request for a new service	Sam Sorokin	3 - Moderate	In Pr Follow of Show Li	on Live Feed ve Feed	Service Desk	Howard Johnson
	INC0000026	2018-01-01 15:54:59	Seem to have an issue with my hard drive	Rick Berzle	5 - Planning	Clos Add to	/isual Task Board	Hardware	Don Goodliffe
	INC0000009	2018-01-24 14:50:23	Reset my password	Rick Berzle	1 - Critical	Closed	Inquiry/Help	Service Desk	David Loo
	INC0000028	2018-01-10 15-58-00	My disk is still having issues. Can't delete a file	Rick Berzle	5 - Planning	Closed	Inquiry/Help	Service Desk	Don Goodliffe •