

KASHISH PAUL

2218 Lovely Sweet Wali Gali || +91 76967-26674 || kashishpaul361@gmail.com

SUMMARY

Hardworking employee with strong customer service, multitasking, and time management abilities. Dedicated to providing every customer with a positive and memorable experience.

SKILLS

- Leadership: Problem-solving, enthusiastic, responsible
- Customer Service: Skilled in customer interactions, friendly and approachable
- Technical: Proficient in computer skills, committed to customer satisfaction

EDUCATION

Guru Nanak Dev University, Jalandhar | 03/2017

Bachelor of Science in Information Technology

Lambton College, Mississauga | 02/2024

Diploma: Full Stack Software Development

WORK EXPERIENCE

Store Associates | Dollarama | 08/2024-Present

- Assisted customers with inquiries, complaints, and transactions in a fast-paced retail environment.
- Handled cash register operations, including balancing daily cash flow and processing payments.
- Collaborated with team members to ensure smooth store operations and customer satisfaction.

Crew Member | MacDonald | 05/2024-Present

- Maintained high standards of customer service during high-volume shifts
- Assisted in food preparation and completed opening/closing tasks
- Promoted a positive image for the business

Crew Member | The Indian Sweet Master | 02/2024-04/2024

- Provided excellent customer service in a fast-paced environment
- Processed takeout orders quickly and efficiently
- Performed cleaning and restocking duties

Front Desk / Receptionist | Dude International Co., Jalandhar | 03/2017-12/2023

- Greeted and assisted clients and visitors, ensuring a positive first impression.
- Managed incoming calls, emails, and inquiries, directing them to appropriate departments.
- Maintained office supplies and managed inventory to ensure a well-stocked reception area.
- Scheduled and coordinated meetings, appointments, and events.