Sprint 3 Review Meeting
Apr 12 2024

<u>Attendees:</u>
Kacie P, Lysa H, Yifan Z, Muiz O, Robert P, Elya D, Max Y

<u>Goals:</u>
- Review our individual and group progress for sprint 3
- Note items which need to be completed for sprint 4
    - Go into Jira, what hasn't been completed? Why? Move to sprint 4
    - Just notes, updates to backlog can take place during sprint 4 planning meeting
- Update main branch?

<u>Discussion:</u>
We went through (mostly) every user story/task in Jira, one by one, demonstrating what has been done where appropriate, and discussing if more work needs to be done to consider it complete.

See Sprint3Tasks.xlsx in GitHub (or Google Drive) to see a comprehensive list of all tasks which have been completed/not completed in Sprint 3, and why they have not been completed. This was worked on throughout the meeting.

Other things that need to be considered/done for sprint 4, mentioned during discussion:
- We desperately need to get the required features (from the course outline slideshow) implemented to some extent ASAP. Final version of the site should be done by next Friday.
- We should be able to do our research regarding hosting options after the final presentation but before the final report submission. Should check with the professor/TA on this one.
- The Dailies page needs to be done ASAP.

Are we ready to update the main branch?
- We decided we should not spend time worrying about this until extensive testing is done on the development branch (Kacie!).

<u>Next Time(s):</u>
Meeting - **Tuesday Apr 16th at 5:00pm**
Goal - Are we on track to finish development by Friday? Do we need to schedule more meetings? Go over the final presentation layout.
Meeting - **Friday Apr 19th at 3:00pm**
Goal - Development completion deadline. Is the site done? Is there anything left to do before the presentation on Tuesday? Who will be doing what for the presentation? We should schedule another meeting before Tuesday to run through the presentation.
Meeting - **Tuesday Apr 23rd at 2:00-2:45pm**

Goal - Final presentation with Brendan and Professor Ezzati-Jivan. See course outline slides for goals and requirements of this meeting.