

Meeting Minutes Feb 28 2024

Attendees:

Kacie P, Lysa H, Yifan Z, Muiz O, Elya D, Max Y, Robert P

Goals:

- Complete the Sprint 1 Retrospective meeting
- Go over feedback provided by Brendan at Progress Report 1 meeting
 - Add everything to Jira
- Complete the Sprint 2 Planning meeting

Notes:

- Feedback from Brendan (from Progress Report 1 meeting notes)
 - Well done! Keep a similar format for future meetings with him.
 - He suggests that we use an email API to check the existence of an email before the verification email gets sent.
 - Not top priority but a good idea to implement.
 - Caps in terms of length of the username?
 - We need one! For database, and for formatting of top right.
 - Plans for hosting? If we want to do hosting, we should not leave it for the last minute, and definitely start thinking about it in sprint 2.
 - Make it clear what the final column in the excel sheet is for (Y/N).
 - Do you need our Jira key? Access to Figma? Database?
 - Database access won't be necessary yet, design and images in the progress report should be sufficient.
 - Do you think our method of password encryption is secure enough?
 - Security/safety are important, maximize security by the time production is complete, said we should definitely try to do this.
- Meeting on Friday needs to be moved to 4 since there is the LLMs and Prompt Engineering for Software Engineers online tutorial 3-4 (Kacie will attend and take notes, others probably don't have to, not really relevant to our project)
- Can everyone make edits, additions (write your contributions out fully!) to the Progress Report 1 document by Thursday night so that Kacie can edit Friday morning, we can review it fast on Friday before it is submitted

Discussion:

- Did our sprint 1 retrospective meeting (**see separate notes**).
- Did our sprint 2 planning meeting (**see separate notes**).

Max is working on the dailies page

- Where should we put images that are going into the web page? -> put them in the public/image folder.
 - We should try to use react icons!

Added Brendan feedback into Jira, scheduled them for Sprint 2 and Sprint 3.

Talked extensively about the separation of front-end and back-end, and what each team needs from each other in certain documents. The Router/API Document must be updated to make sure everyone is aware of what is needed. We will be adding a list into this document of what is stored in session storage so that we're not making unnecessary calls.

Next steps for what everyone is working on were placed in the Sprint 2 Planning meeting notes.

Next Time:

Meeting - **Friday Mar 1 at 4:00pm**

Goal - Read over Progress Report 1 and see if it is ready to be handed in (due today!). What have people been working on/what will they be working on next?