

Meeting Minutes Apr 12 2024

Attendees:

Kacie P, Lysa H, Max Y, Robert P, Muiz O, Yifan Z, Elya D

Goals:

- What has everyone been working on?
- What will everyone be working on?
- Sprint 3 Review Meeting (separate meeting notes)
- Sprint 3 Retrospective Meeting (separate meeting notes)
- Sprint 4 Planning Meeting (separate meeting notes)

Notes:

- Final presentation is on April 23rd.
- Final report is due April 28th.

Discussion:

Group member updates:

Kacie worked on user manual (in progress), installation guide (done), the final report, email templates, and preparing for all the end of sprint 3 meetings. Will be working on testing, finishing the user guide, and will plan the outline of the final presentation for Tuesday.

Elya will continue working on the user profile page, and will help with the notifications pop up and dailies page when she can.

Lysa will continue working to implement user profile pictures and automated testing.

Muiz will finish the challenges page, and implement all email functionalities we need across different pages.

Max will finish the settings page and work on the css for many of the pages, and continue working on the css for the My Stats page.

Yifan will continue fixing bugs on our dailies page.

Robbie will continue the API work for the My Stats page and the ToDo CheckIns.

We will have a rough outline for how we wish the presentation to go by Tuesday so people can begin to prepare their parts.

Next Time(s):

Meeting - Tuesday Apr 16th at 5:00pm

Goal - Are we on track to finish development by Friday? Do we need to schedule more meetings? Go over the final presentation layout.

Meeting - Friday Apr 19th at 3:00pm

Goal - Development completion deadline. Is the site done? Is there anything left to do before the presentation on Tuesday? Who will be doing what for the presentation? We should schedule another meeting before Tuesday to run through the presentation.

Meeting - Tuesday Apr 23rd at 2:00-2:45pm

Goal - Final presentation with Brendan and Professor Ezzati-Jivan. See course outline slides for goals and requirements of this meeting.