



**Payment Line (24
hours):**
020 8937 1717



9826133700000060322256

Council Tax e-Bill 2020/21

Your Council Tax information is available at www.brent.gov.uk/ctax (<https://www.brent.gov.uk/ctax>)

MR PRASHANT BADRACEN & MRS SHEETAL
BADRACEN
FLAT 15 .
64 SCARLE ROAD
WEMBLEY
MIDDLESEX
HA0 4SN

Account Reference: 60322258

Property Reference: 45360064001507

Reason for bill: Annual

Date of issue: 13 Mar 2020

Property to which this bill refers:

FLAT 15 .
64 SCARLE ROAD
WEMBLEY
MIDDLESEX
HA0 4SN

Valuation Band: B

How your Council Tax is calculated

The total charge for Band B is made up as follows:

Precept	Change on previous year (%)	Annual Charge (£)
London Borough Of Brent	2.0	931.29
Greater London Authority	3.6	258.28
L B Of Brent Adult Social Care*	2.0	89.73

Precept	Change on previous year (%)	Annual Charge (£)
Total	3.9	1279.30

Charge For Period Band B 01 Apr 2020 31 Mar 2021 £1,279.30



Amount payable by you £1279.30

*The council tax attributable to the London Borough of Brent includes a precept to fund adult social care. The amount shown above is a cumulative figure including previous year amounts. Further information about adult social care can be found at www.brent.gov.uk/spendingleaflet (<http://www.brent.gov.uk/spendingleaflet>)

Your Direct Debit instalments due:

Your instalments will be collected by Direct Debit. The first instalment of **£127.30** on 01 Apr 2020, then a further 9 instalments of **£128.00** on 1st of each month from 01 May 2020 to 01 Jan 2021.

This 'E-Bill' constitutes service of your Council Tax bill according to regulation 4(b) of The Council Tax and Non-Domestic Rating (Electronic communications) (England) Order 2003. It is a valid legal document and therefore should be treated the same as the receipt of a bill in the post.

If a credit is shown on your bill please apply for a refund via My Account.

How you can pay your Council Tax

- **Direct Debit**

This is the easiest way to pay. If you already pay by Direct Debit, we will take amounts from your account on the dates shown on the front of this bill. If you do not pay by Direct Debit and want to do so, you can do this on-line by registering for My Account at **www.brent.gov.uk/MyAccount** (<http://www.brent.gov.uk/MyAccount>) or alternatively ring **020 8937 1790** with your bank details. We strongly recommend you to use this method as it also gives you an option of **FOUR** payment dates (1st, 12th, 17th & 28th). It is easy, efficient, and you will never forget to pay.

- **Credit or Debit card**

You can pay by phoning our 24hour payment Hotline on **020 8937 1717**. You will need your eight digit Council Tax account number starting with number five or six and your card details. Enquiries cannot be dealt with on this number.

- **Online at www.brent.gov.uk**

You can pay online by registering for My Account (see front of bill) at www.brent.gov.uk/MyAccount (<http://www.brent.gov.uk/MyAccount>) This service is secure to protect your credit or debit card details.

- **On line personal Banking**

If you have registered with your bank for on line banking you can pay your council tax this way. Our bank details are:- sort code 60-23-09, bank account number 95711279 and bank account name - LBB Central AC. In the payee ref quote only your eight digit Council Tax account number.

- **Paypoint and Post Office**

You can pay anywhere that displays the PayPoint symbol. Take the bill with you as the bar code on it is used to process the payment. Your payment must be in cash and you will not be charged. To find your nearest PayPoint, go to www.paypoint.com/locator. You can pay at any Post Office by cash, or debit card. Please remember to take your Council Tax bill with you. Please allow three working days for the payment to reach your Council Tax account.

WE DO NOT RECOMMEND THAT YOU PAY AT A BANK IN PERSON



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If you are having difficulty paying your bill:-

- **You may be entitled to Council Tax Support :-**

If you are on a low income you may be entitled to Council Tax Support. Claims for this can be made on line. Our online claim form is secure and easy to use - go to www.brent.gov.uk/ctsupport (<http://www.brent.gov.uk/ctsupport>). Please note that if you are claiming Universal Credit, you still need to complete a claim with us to apply for Council Tax Support. If you are unable to complete an online form, visit Brent Civic Centre Customer Services where one of our officers will assist you in completing your claim in the self-service area.

- **You may wish to speak to Debt Advice Agencies**

If you think you cannot afford to pay anything at all we strongly advise you to contact a debt advice service such as Citizens Advice Brent, the Money Advice Service or National Debtline. These organisations will discuss your income and expenditure and advise you on how best to deal with your finances. Remember Council Tax is a priority debt ranking above loan repayments, telephone bills, TV subscriptions, etc.

We understand that sometimes paying late can be for a good reason. Our staff are here to try and help if you are having difficulty keeping up with payments. Please ring us now on 020 8937 1790 and we will do our best to help you if we can. Calls are recorded for training purposes

Full information on Council Tax is available on-line at www.brent.gov.uk/counciltax (<http://www.brent.gov.uk/counciltax>), whilst details of the council's spending is available online at www.brent.gov.uk/spendingleaflet (<http://www.brent.gov.uk/spendingleaflet>). Please note that for adult social care authorities, the front of the council tax bill shows two percentage changes: one for the part of the overall change attributable to the adult social care precept, and one for the part attributable to general expenditure.

If you need to contact us:

- Do it on-line – visit our website - www.brent.gov.uk/counciltax (<https://www.brent.gov.uk/counciltax>) - this contains much information about council tax which may help answer your enquiry.
- You can also view your account details on line – balance outstanding, next instalment, etc., as well as make payments, switch to paying by Direct Debit, opt to receive bills electronically, apply for single person discount and advise us of changes in address – go to www.brent.gov.uk/myaccount (<http://www.brent.gov.uk/myaccount>) and register today. You will also be able to view your benefit details and advise us of changes in your circumstances. if you have any difficulties registering you can contact us via [web chat](https://www.brent.gov.uk/services-for-residents/council-tax/contact-us/) - visit <https://www.brent.gov.uk/services-for-residents/council-tax/contact-us/> (<https://www.brent.gov.uk/services-for-residents/council-tax/contact-us/>)

- By phone (Available Monday - Friday 9.00am - 5.00pm): Council Tax 020 8937 1790 Council Tax Support 020 8937 1800
- By email (We aim to respond to email enquiries within ten working days of receipt)- counciltax@brent.gov.uk

Privacy Notice:

- Any information you provide is to Brent Council, contact details counciltax@brent.gov.uk. The Council's Data Protection Officer can be contacted via dpo@brent.gov.uk or 020 8937 1402. Your information is collected for the purpose of the billing and collection of council tax as required to fulfil the council's duties under the Local Government Finance Act 1992.
- In the event of non-payment the information will be shared with various enforcement organisations. Information shall be retained for a minimum of 7 years and shall be processed in adherence to your legal rights, including but not limited to the right to withdraw consent, right to copies of your information and right to be forgotten. You have a right to lodge a complaint with the Information Commissioner's Office (www.ico.org.uk (<https://www.ico.org.uk>)).
- Further information can be found at www.brent.gov.uk/privacy (<https://www.brent.gov.uk/privacy>)

Personal Information Your personal information will be held and used in a manner that is compatible with the Data Protection Act 1998. Any information provided will be used for the purpose of billing, collection and recovery of Council Tax or Business Rates and for the Council to perform its statutory duties. It is important that the Council improves its customer records, so when you contact the Council, you may be asked to confirm that the information we hold is correct. To ensure greater efficiency and to provide more integrated services, information provided for Council Tax or Business Rates purposes will be made available to other departments of the London Borough of Brent as appropriate, and the Council will link up other information held at the Council, in line with guidance from the Information Commissioner's Office. The Council will endeavour to keep your information accurate and up to date. It will be held securely and kept only as long as it is deemed necessary. Information will only be disclosed to external organisations without your permission if they have legal entitlement to it or if there is a risk of serious harm or threat to life. This information may also be disclosed for the prevention or detection of crime. The Council will never pass your information to third parties for marketing purposes. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided for the prevention and detection of fraud. It may also share this information with law enforcement agencies and other bodies responsible for auditing or administering public funds for these purposes. You can find more information about Data Protection on our website www.brent.gov.uk/privacy (<http://www.brent.gov.uk/privacy>)

Text Messaging We may use text messaging to update you on your Council Tax account. Please visit our website at www.brent.gov.uk/privacy (<http://www.brent.gov.uk/privacy>) for more information.

If you need a large-print version of this bill, please ring 020 8937 1790