



GOVERNMENT OF KARNATAKA
DEPARTMENT OF COLLEGIATE AND TECHNICAL EDUCATION

KARNATAKA (GOVT.) POLYTECHNIC, MANGALURU

Kadri Hills, Mangaluru— 575004, Dakshina Kannada, Karnataka



Training & Placement Cell

Standard Terms and Conditions for Recruiting Companies

We are delighted to invite your esteemed organization to participate in the campus placement drive at **Karnataka (Govt.) Polytechnic, Mangalore**. In order to ensure a smooth, transparent, and mutually beneficial recruitment process, the following terms and conditions are to be observed by all visiting companies:

- Pre-Placement Interaction (PPI):** All details regarding training, job profile, pay scale, bond (if any), and policies must be clearly presented during the PPI to avoid any ambiguity.
- Official Communication Channel:** All communication related to placement must be routed exclusively through the Placement Cell. Direct communication with students is not encouraged.
- Declaration of Results:** The list of selected students should be declared on the same day or within a week of the interview.
- Offer Letters:** Offer letters should be sent directly to the Placement Officer. The Placement Cell will distribute them to the students to maintain our “One Student – One Job” policy.
- Post-Joining Responsibility:** Once students join, they are governed by company rules and regulations. The institution will not interfere in company matters.
- Feedback and Collaboration:** Feedback on student performance is appreciated and helps enhance future training.
- Placement Policy:** Once a student is selected and offered a job, they will not be allowed to participate in further drives unless the offer exceeds ₹6 LPA.
- Recruitment Process Integrity:** Companies must adhere to the agreed schedule and process, avoiding any off-campus or informal recruitment activity.
- Communication Protocol:** All placement-related information must go through the Placement Cell. Direct student contact is discouraged.

ಕರ್ನಾಟಕ (ಸರ್ಕಾರಿ) ಪಾಲಿಟೆಕ್ನಿಕ್, ಮಂಗಳೂರು

ಕಡಿ ಹಿಲ್ಸ್, ಮಂಗಳೂರು - 575004, ದಕ್ಷಿಣ ಕನ್ನಡ, ಕರ್ನಾಟಕ

E-Mail: kptmng@gmail.com, kptplacements@gmail.com



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- 10. Timely Information Sharing:** Selected candidate lists should reach the Placement Cell within a week of recruitment.
- 11. Clarity on Job Terms:** Job details such as location, salary, bond, and company policies should be clearly explained during PPI.
- 12. Student Accountability:** If a student leaves employment without notice, the institute is not responsible for such actions.
- 13. Post-Placement Feedback:** Companies are encouraged to share performance reports and suggestions for future training improvements.
- 14. Institutional Legacy:** Karnataka (Govt.) Polytechnic, Mangalore, with over 75 years of excellence, values strong, transparent, and long-term industry relationships.

We sincerely appreciate your cooperation and partnership in upholding the integrity and values of our placement process. Together, we can strengthen the bridge between education and employment.

Training & Placement Officer

Karnataka (Govt.) Polytechnic, Mangalore

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E-Mail: kptmng@gmail.com, kptplacements@gmail.com