



ACU PETER FABER BUSINESS SCHOOL

PLACEMENT SUMMARY FORM | Community Engagement (BIPX202)

NOTE TO STUDENTS	<p>1. Students who have found their own placement must seek formal approval of their placement, by submitting this form as part of a self-placement application via InPlace, at least two weeks before the intended start date of the placement. Students must upload the completed form in PDF only as part of their self-placement application via InPlace.</p> <p>Students must complete all sections on page 1 and are strongly encouraged to attempt to complete as much detail on page 2 before giving this form to the host organisation.</p> <p>2. Students who have applied for an ACU Engagement sourced placement must complete only page 1 of this form and send direct to CE.Placements@acu.edu.au at least one week before the intended start date</p>
NOTE TO SUPERVISOR AT HOST ORGANISATION (FOR SELF SOURCED PLACEMENT ONLY)	Supervisors are requested to complete any remaining entries on page 1 and/or page 2 of this form prior to the student's commencement of their placement.

STUDENT TO COMPLETE ALL SECTIONS

Working with Children Check, Police Check and/or Blue Card ID number(s) as required by the Placement Organisation:

Student First Name: Bishal	Student Surname: Kharel	Student ID: s00354541
Phone: 0416203261	Email: kharelbishal672@gmail.com	

ORGANISATION DETAILS COMPLETED BY STUDENT

Organisation Name: Rev Bill Crews Foundation		
Organisation Address: 180,Liverpool rd ,Ashfield,NSW, 213, Australia		
Placement Supervisors Full Name: Kathy Parsons		Position: Volunteer Coprdinator
Contact Telephone Number: +61 2 8752 4673	Contact Email address: kathyp@billcrews.org	Website address: billcrews.org/volunteer

PLACEMENT DETAILS COMPLETED BY STUDENT Students are covered for insurance at placement for this length of time.

Approximate Commencement Date: 5/09/2024	Approximate Completion Date: 14/10/2024	How many hours in total is this placement? 35
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Attendance pattern (e.g. 7 hours Monday every week):

12 hours per week

Is this Placement undertaken fully or partially remote/online? YES/NO -

(If yes- please mention details below – will you be working from home/campus/other location etc.?)

Note: if there are any working from home or remote arrangements, please detail here. Include details of how the work will be verified, who and how the student will be able to contact their supervisor during this time.

Fully physical

Placement Supervisor (please provide a detailed description of the student's activities to be undertaken at their Placement. This information is required for assessing suitability and final approval by Australian Catholic University. Thank you)

Preparing food and serving food to the guest
Handing out towel, toilet kits and food
Helping to sort out clothes
Playing board games with guest
Helping to homeless

Supervisor Signature: _____

Date:

STUDENT CONFIDENTIALITY DECLARATION:

Student to print full name below & sign declaration

I Bishal kharel, will undertake the above duties in a professional manner if approved by the University. I will maintain strict confidentiality of all information pertaining to the organisation and those clients with whom I come in contact.

I will notify my Placement Supervisor and the Campus Lecturer of any circumstance that affects my attendance or placement immediately, by telephone and in writing.

Student Signature: *bishal* **Date:** 2/09/2024

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