

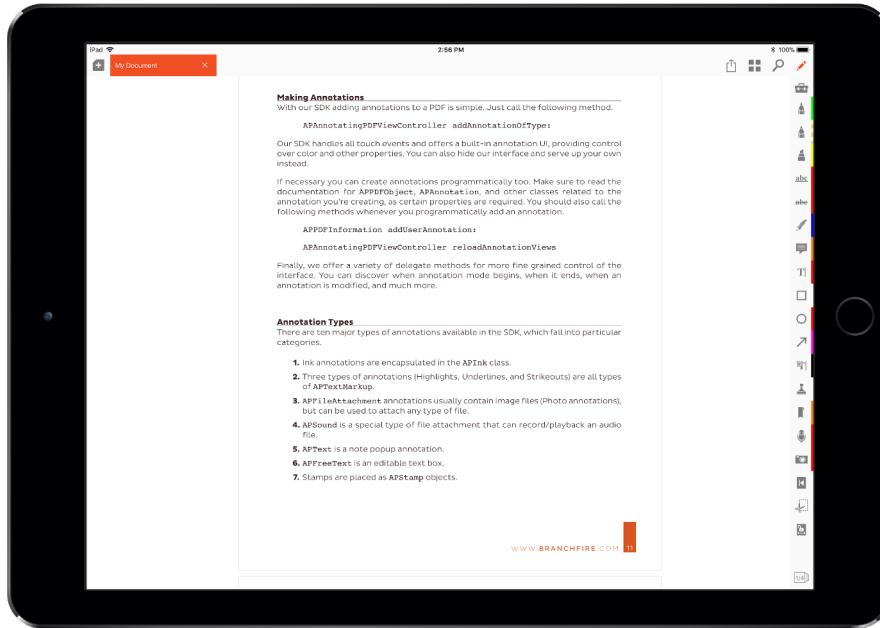
The logo consists of the lowercase letters "ia" in a bold, orange, cursive font.

iAnnotate[®]

Learn about what's new in
iAnnotate 4 and get started!

branchfire™

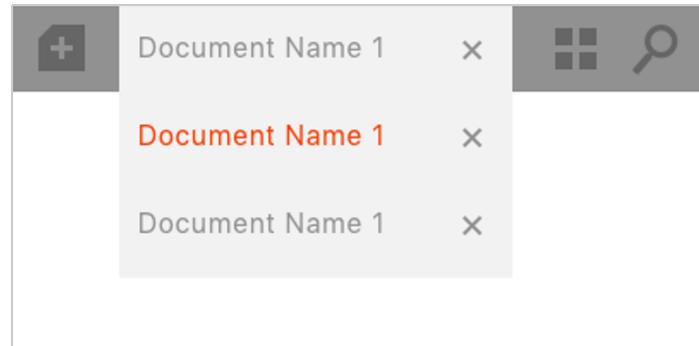
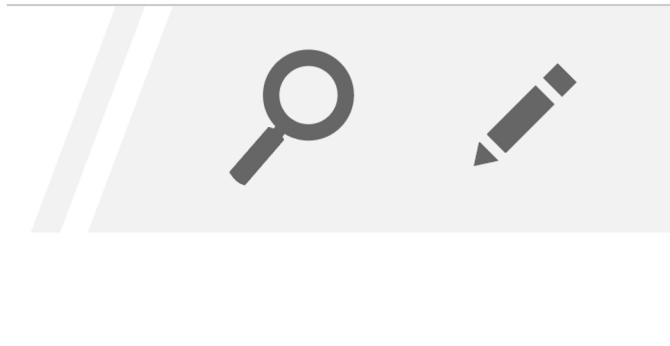
Welcome to iAnnotate 4



New in
v4.6.5

-Support for setting subfolders
as an Auto-Backup Location

-Offline improvements



APPROVED

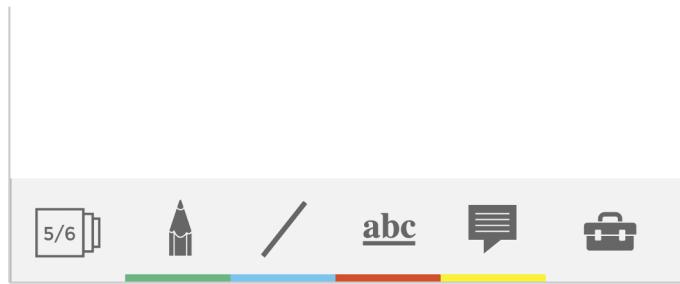
Work your way

Quickly show or hide your tools with our Search Panel and Toolbar buttons, so you only ever see the features you need, when you need them.

Open in tabs

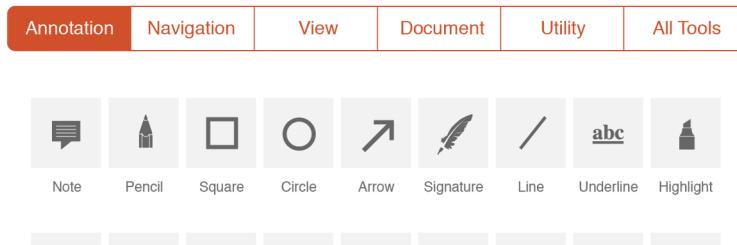
Open as many documents as you need. Just flip through the tabs on iPad, or press the tabs button on your iPhone (not pictured).

DEPARTMENTAL



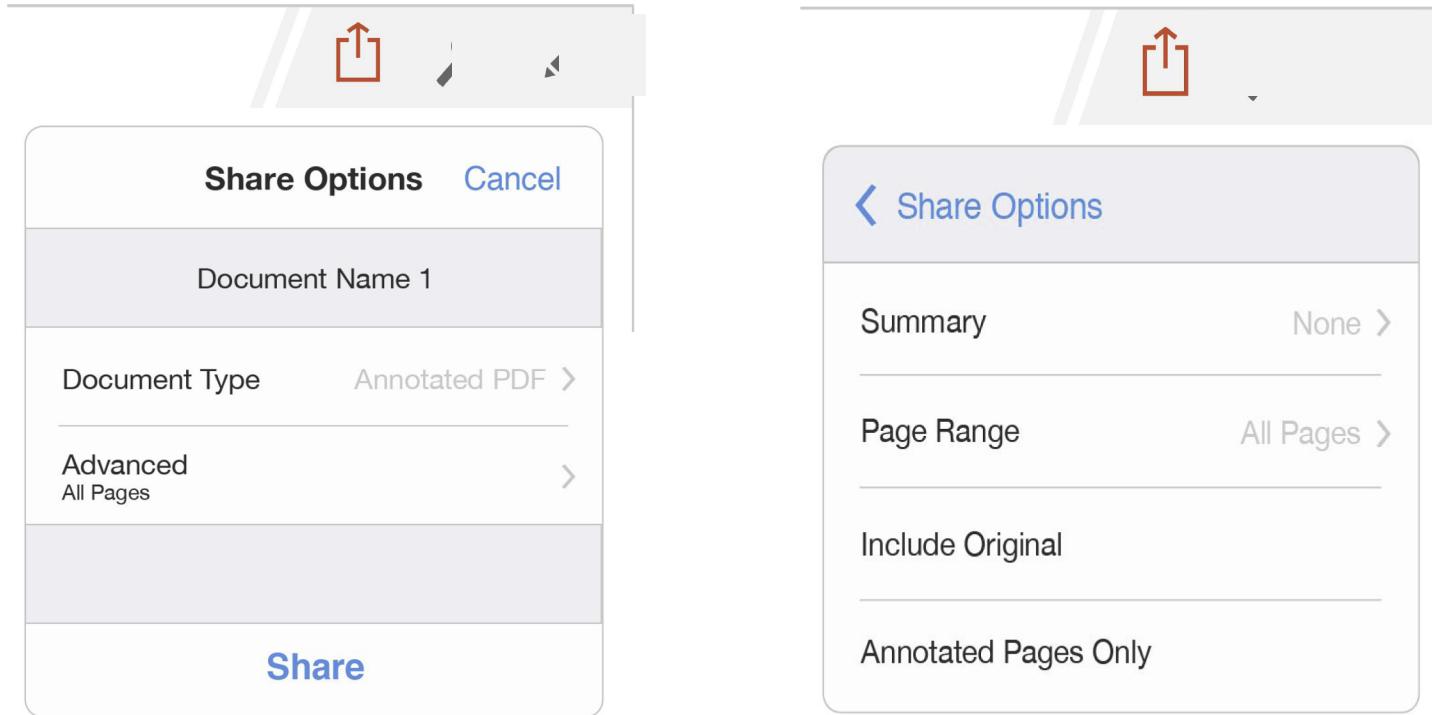
Your toolbar

Your Toolbars contain annotation, navigation, and other tools. Tap the stack icon (button with two numbers, as pictured above) to switch.



Customize

Tap the Toolbox to see every tool we offer, and customize your toolbars.



Share notes

Tap the Share button to share your work through email, text message and more!

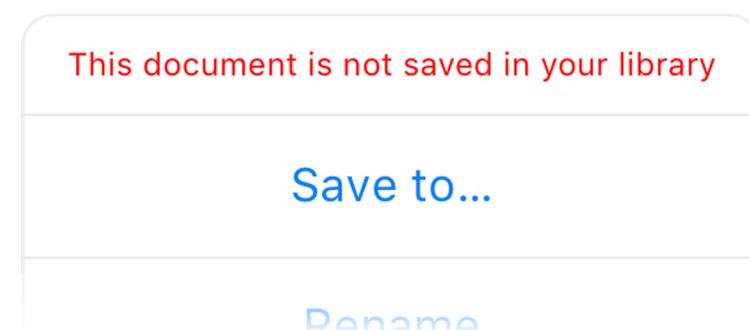
More options

Explore iAnnotate's advanced sharing to send flattened or annotated documents, or choose from other options.



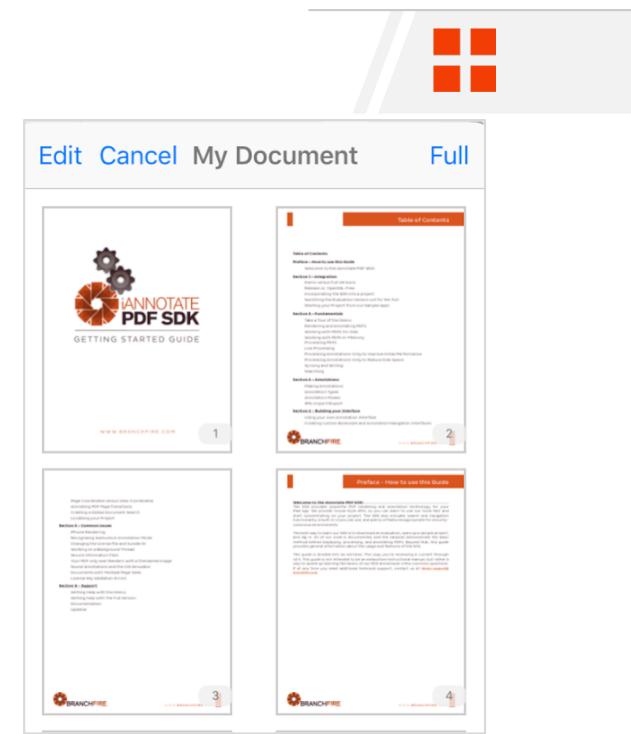
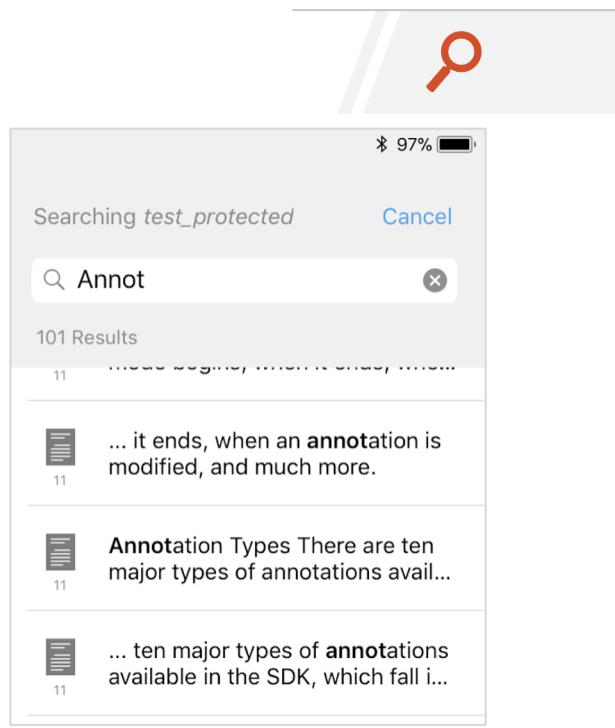
Save your work

The asterisk in front of a file's name means it is not backed up. You can save it to the library by tapping the tab, or you can just tap the 'x' and iAnnotate will automatically save it for you!



Unsaved docs

This popup menu will appear when you need to choose where to save your file.



Search

Use our powerful search functionality to find terms inside your document, annotations, or even your library.

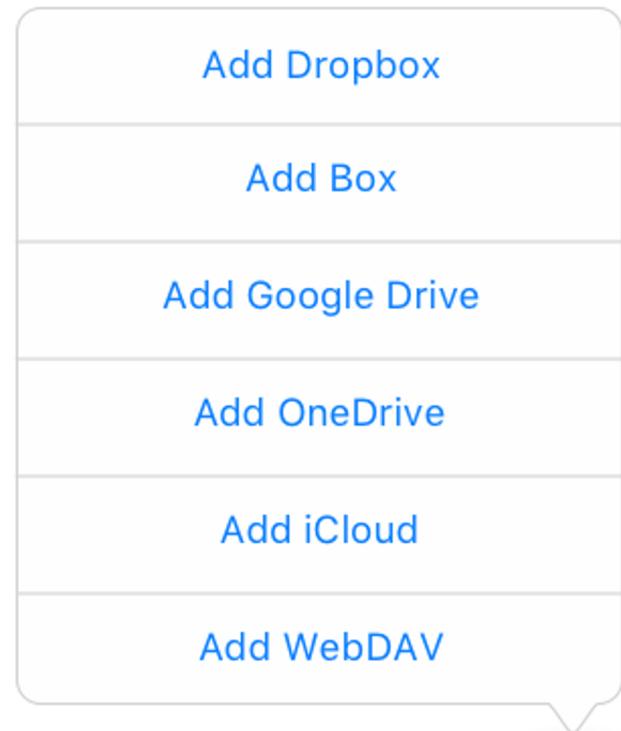
Navigate

Use the navigation button to quickly jump through your document's pages, notes and outline.



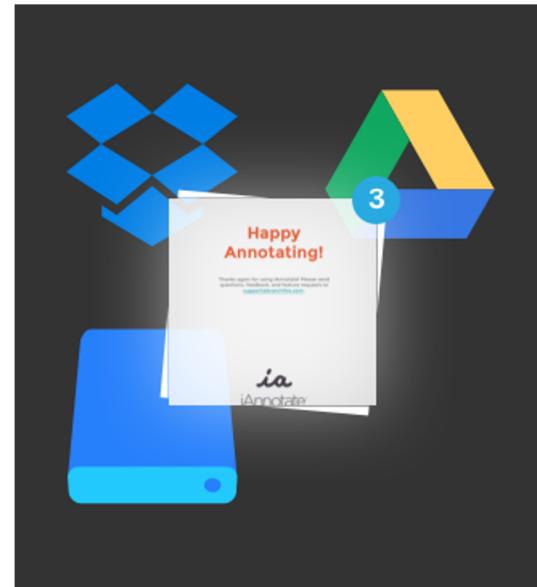
Your files

Select files in your library to open them, share them, delete them, and much more.



Plus button

The Plus button in the library lets you add OneDrive accounts and create new files

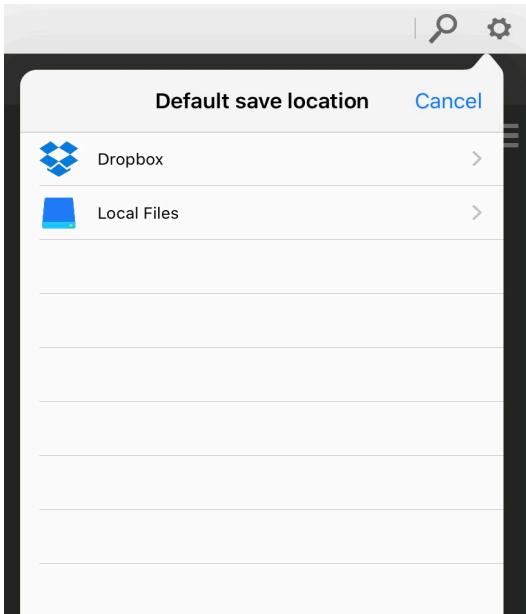


Drag and Drop

Just press down on a file in the library to drag it to another app. Or grab a group of files and drag them right into iAnnotate.

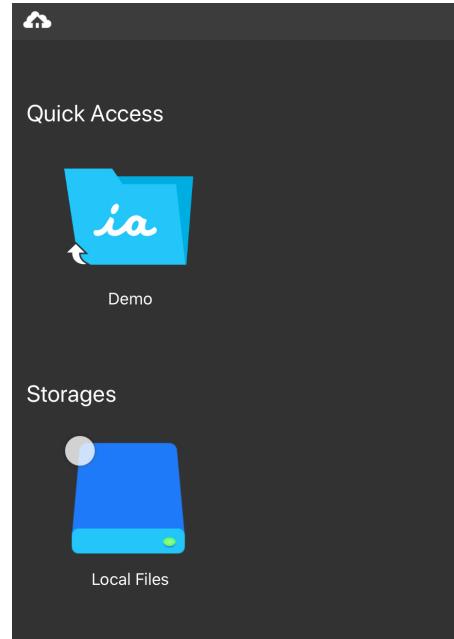
Stay Organized

Organize your library by dragging files between folders. Drop in the same connection to move it, or a different connection to save a copy.



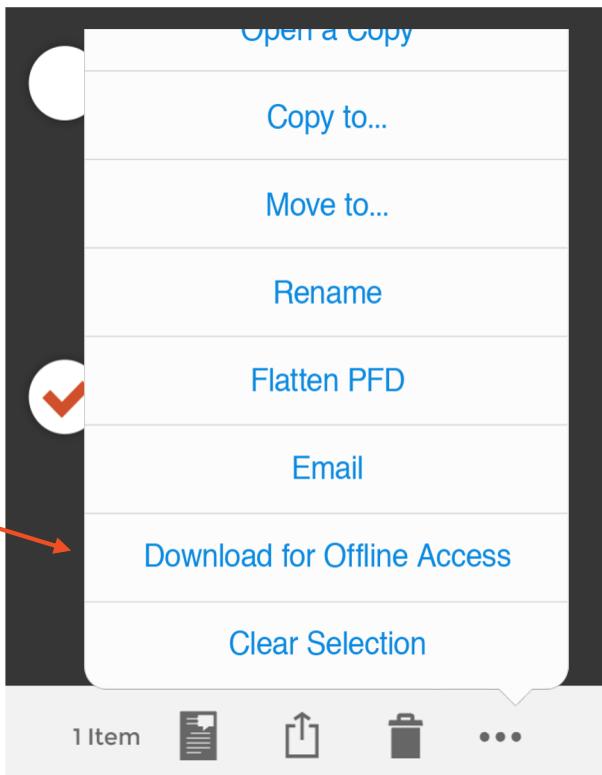
Default Save

Tap the gear icon in the top right corner, select Default Save Location and choose the storage location you'd like to automatically save new files to. Now, you can choose to set this location to a specific folder.



Stay Organized

Once you set the Default Save Location to a specific folder in your desired storage connection, you'll see a short cut called to this location appear in your Library for quick access.



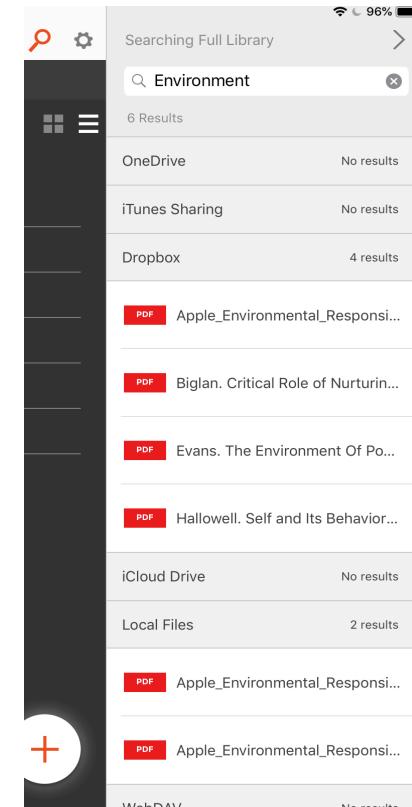
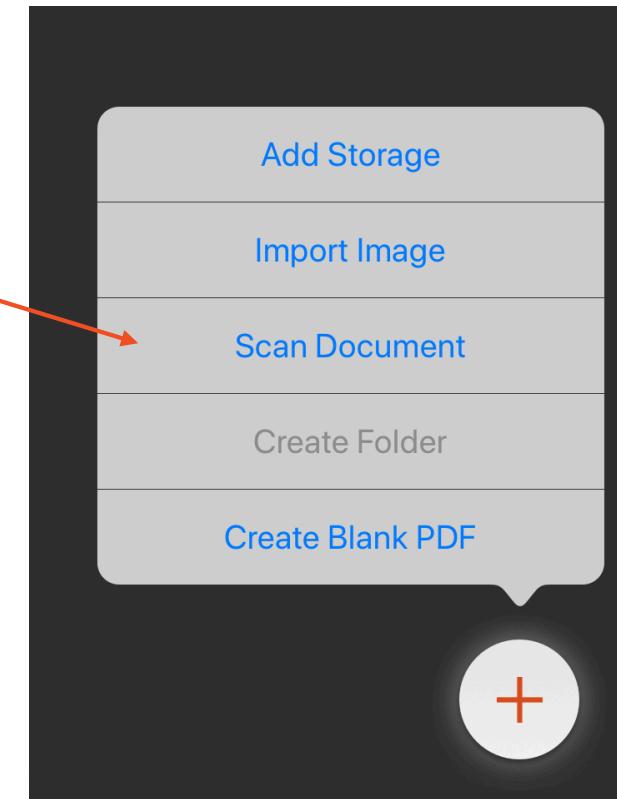
Work Offline

Need to read a document from cloud storage on the go? Select it in the library, then download for offline access.

A screenshot of the iAnnotate main interface. It shows a document titled "Rip Van Winkle" by Washington Irving. The status bar at the top says "File downloaded as of: Jan 1, 2016, 12:00 PM". The document content is partially visible, showing the beginning of the story.

Import Files

Send documents to iAnnotate from other apps. When you open a document into iAnnotate, it will automatically open in a tab.

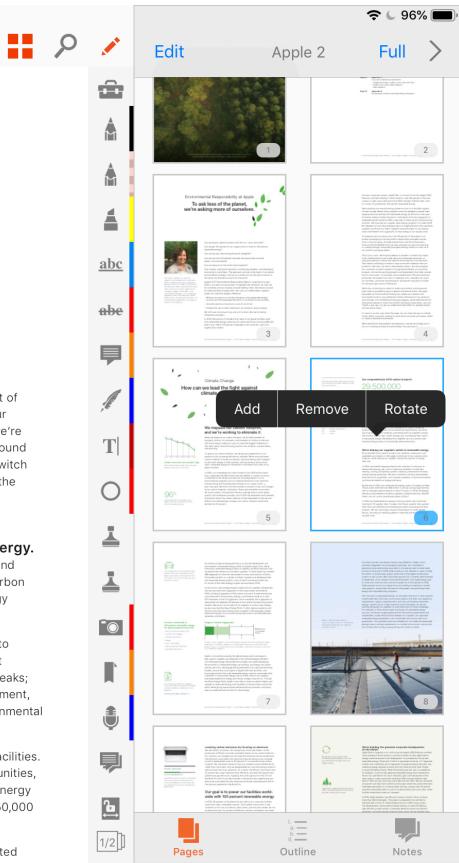


Scan Documents

Now, you can scan documents right from iAnnotate! Tap the orange plus button, choose Scan Document, and the app will use your camera to identify the document. Your scanned document will open in a new tab.

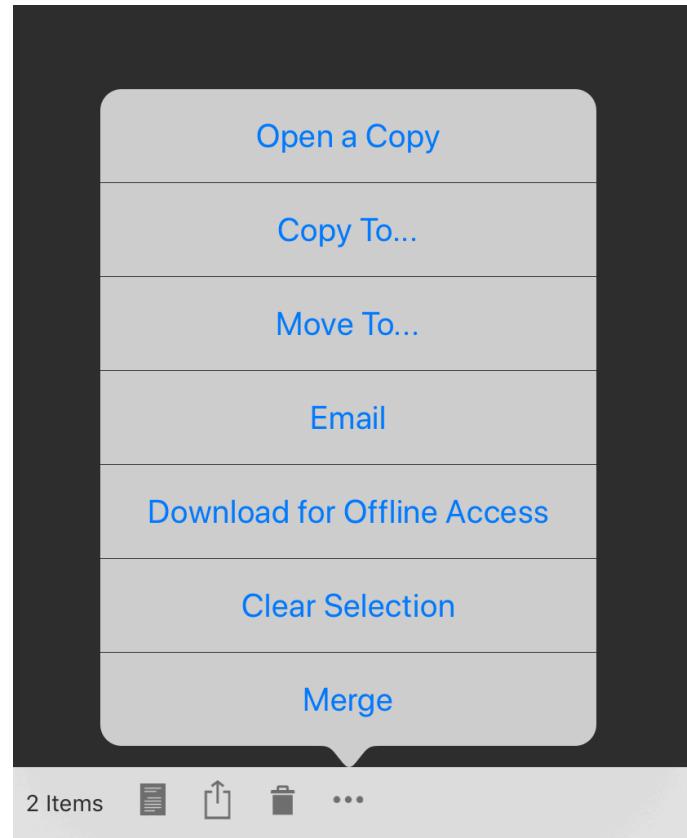
Advanced Search

You're able to quickly switch between document and full library search to help you find exactly what you're looking for.



Page Editing

iAnnotate makes it incredibly simple to rotate and remove pages, add a blank page, or even move around pages in a document.



Document Merge

Select two or more PDFs, tap the “...” that appears at the bottom of the screen, and you will see the option to merge your documents. You can rearrange the order that you'd like them in and, once you confirm, your merged document will open in a new tab.

Tips and Tricks 1



Sent to an iAnnotate tab.



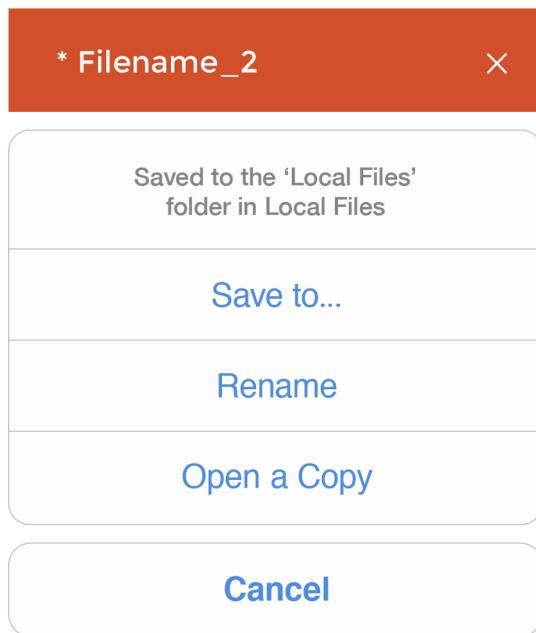
Did you know you can use iAnnotate to convert webpages to PDF? Just open Safari, surf to the page you want to mark up, and hit the share button.

You will see a 'Send to iAnnotate' option. If you don't, hit the '...' button and see if you can add it.

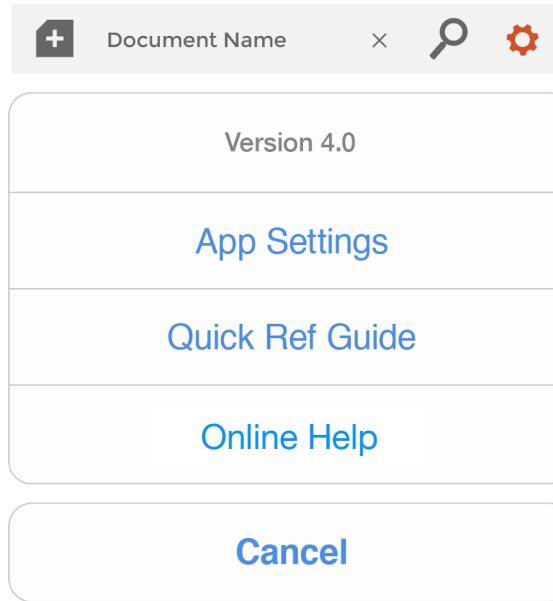
When you open an image, we convert it to PDF so you can annotate it. It's easy to share it back out as an image when you're done.

Use iAnnotate to annotate your photos and more!

Tips and Tricks 2

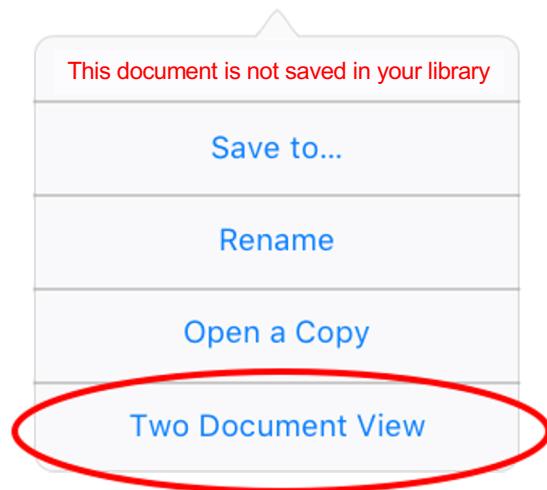


Tap a document's tab to open a menu that lets you rename it, open a copy and more.



Tap the gear button in the library to open App Settings, visit our support site or open another copy of this guide.

Tips and Tricks 3



Work on more than one document at once with the **Two Document View** feature. Just tap a file's tab to access that option.

Keep iAnnotate updated frequently. We always have new versions of the app coming out with more features and refinements.

Time to Get Started!



Visit our **website** to learn more!