

Terms of Service

Effective Date: [25/08/2024]

1. Acceptance of Terms

By accessing or using BroqWorks' services, you agree to be bound by these Terms of Service. If you do not agree with any part of these terms, you must not use our services.

2. Services Provided

BroqWorks offers a range of services including social media marketing, website building, social media management, and product photography. We reserve the right to modify or discontinue any service at any time without prior notice.

3. Client Responsibilities

- **Information:** You agree to provide accurate and complete information required for the execution of our services.
- **Content:** You are responsible for any content you provide and must ensure it does not violate any laws or third-party rights.
- **Approval:** You must provide timely approvals for the work we perform. Delays in approval may result in delays in the delivery of services.

4. Payments and Fees

- **Payment Terms:** Payment terms will be outlined in the invoice provided. Payments are due upon receipt unless otherwise agreed.
- **Late Payments:** Late payments may result in additional fees and could affect the delivery schedule of services.
- **Refunds:** Refunds will only be issued in accordance with our refund policy, as outlined in individual agreements or contracts.

5. Confidentiality

BroqWorks agrees to keep all client information confidential and will not disclose any such information to third parties without your consent, except as required by law.

6. Intellectual Property

- **Client Content:** You retain all rights to the content you provide to BroqWorks.
- **BroqWorks Content:** All content created by BroqWorks, including but not limited to graphics, designs, and text, remains the intellectual property of BroqWorks until full payment is received. Upon full payment, ownership is transferred to the client.

7. Limitation of Liability

BroqWorks shall not be liable for any indirect, incidental, special, or consequential damages arising out of the use of our services. Our liability is limited to the amount paid by the client for the specific service that gave rise to the claim.

8. Termination

Either party may terminate the service agreement with 30 days' written notice. If termination occurs, the client will be responsible for payment of services rendered up to the termination date.

9. Governing Law

These Terms of Service are governed by and construed in accordance with the laws of [Your State/Country], without regard to its conflict of law provisions.

10. Changes to Terms

BroqWorks reserves the right to update these Terms of Service at any time. Continued use of our services after any changes indicates acceptance of the new terms.

11. Contact Information

For any questions about these Terms of Service, please contact us at [Your Contact Information].