

Privacy Policy

Effective Date: [25/08/2024]

1. Introduction

BroqWorks is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you use our services.

2. Information We Collect

- **Personal Information:** We may collect personal information such as your name, email address, phone number, and payment information when you engage with our services.
- **Non-Personal Information:** We may collect non-personal information, including but not limited to, browser type, operating system, and the time and date of your visit.

3. How We Use Your Information

We use the information we collect to:

- Provide and manage our services;
- Communicate with you about your projects and our services;
- Improve our services and website;
- Process payments;
- Comply with legal obligations.

4. Sharing Your Information

We do not sell or rent your personal information to third parties. We may share your information with:

- **Service Providers:** We may share your information with trusted third parties who assist us in operating our business, such as payment processors or email service providers.
- **Legal Requirements:** We may disclose your information if required by law or in response to valid legal requests.

5. Data Security

We implement reasonable security measures to protect your personal information from unauthorized access, use, or disclosure. However, no method of transmission over the internet is completely secure, and we cannot guarantee absolute security.

6. Your Rights

You have the right to:

- Access the personal information we hold about you;
- Request corrections to any inaccuracies in your personal information;
- Request the deletion of your personal information, subject to legal obligations;
- Opt-out of marketing communications.

7. Cookies and Tracking Technologies

We may use cookies and similar tracking technologies to enhance your experience on our website. You can control the use of cookies through your browser settings.

8. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for the privacy practices or content of these third-party sites.

9. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. We will notify you of any changes by updating the "Effective Date" at the top of this policy.

10. Contact Us

If you have any questions about this Privacy Policy, please contact us at [Your Contact Information].