



KHES ADDERLEY

SEEKING INTERNSHIP OPPORTUNITY

"IF YOU CAN DREAM IT, YOU CAN DO IT" – WALT DISNEY

CONTACT

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SKILLS & COMPETENCIES

- Proficiency in Microsoft Office (Excel, PowerPoint, VBA)
- Strong analytical skills
- Excellent communication skills (Listening, Written & Oral)
- Result-Oriented
- Curious learner
- Ability to work independently
- Strong team player

LANGUAGES

- English, Native
- French, Intermediate
- Spanish, Basic

CERTIFICATIONS

- Supply Chain Analytics
- Forecasting Models for Marketing Decisions

EXTRACURRICULAR

- Reading
- Swimming
- Exercising

PROFILE

I am an innovative leader who is hard working, flexible and extremely self motivated. My enthusiasm for learning and excelling pushes me to perform every task that I am given to the best of my abilities. I work very well in fast-paced and demanding environments, both in a team setting and individually. Also, I have an enhanced adaptability to new systems and situations. These qualities and skills make me the best candidate for your internship position.

WORK EXPERIENCE

COMPLIANCE INTERN

MCKINNEY, BANCROFT & HUGHES | AUGUST 2019 – JANUARY 2020

– Nassau, The Bahamas

- Resolved compliance database problems, improved its operations and successfully updated over 400 compliance records using information provided in client meetings and follow-up sessions
- Collaborated on priority projects between the compliance department and other business units to provide support and improve efficiency
- Communicated daily with new clients and other key stakeholders
- Effectively organised and executed two (2) employee training workshops to educate staff on global compliance policies and initiatives

INTERN – DATA & RESEARCH

THE CENTRAL BANK OF THE BAHAMAS | JUNE 2018– JULY 2018

– Nassau, The Bahamas

- Manipulated key economic performance indicators (KPIs) to advise the selection and purchasing of securities and treasury bills within the banking department to increase bank revenues
- Researched, prepared reports and presented on market trends to Senior Management staff
- Analysed publications and other data using the Bloomberg terminal to ensure that associated banks remained within good standing according to the Bank's parameters

EDUCATION

IESEG SCHOOL OF MANAGEMENT (AACSB, EQUIS, AMBA)

– LILLE, FRANCE

Masters of Science in International Business | January 2020 – current

- Relevant Courses:
 - Operations In Complex Industries, International Business Strategy, Project Management, Performance Metrics, New Product Management

RUTGERS UNIVERSITY– NEW BRUNSWICK

– NEW JERSEY, USA

Bachelor of Arts in Economics | August 2015 – May 2019