


Created SRS Submit Leave & Manager Approval system (KAN-9)

 [KAN-16] Create Subtask for SRS

Created: 24/Nov/25 Updated: 24/Nov/25

Status:	Idea
Project:	Employee Leave Management
Components:	None
Affects versions:	None
Fix versions:	None
Parent:	Created SRS Submit Leave & Manager Approval system


Type:	Subtask	Priority:	Medium
Reporter:	KRANTIKUMAR M	Assignee:	Unassigned
Resolution:	Unresolved	Votes:	0
Labels:	None		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		
Original estimate:	Not Specified		

Rank:	0ji0001r:
Sprint:	

Description

Function Required (FR) 1. Submit Leave
Function Required (FR) 2. Manager Review
Function Required (FR) 3. HR view


Creating BRD Employee Leave Management (KAN-8)

 [KAN-15] Create subtask For BRD

Created: 24/Nov/25 Updated: 24/Nov/25

Status:	Idea
Project:	Employee Leave Management
Components:	None
Affects versions:	None
Fix versions:	None
Parent:	Creating BRD Employee Leave Management

Type:	Subtask	Priority:	Medium
Reporter:	KRANTIKUMAR M	Assignee:	Unassigned
Resolution:	Unresolved	Votes:	0
Labels:	None		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		
Original estimate:	Not Specified		

Attachments:	 BRD.pdf
Rank:	0ji0001j:

Sprint:	Sprint Setup 1
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Description

Draft BRD Review BRD with mentor Finalize BRD

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[KAN-14] [Create Process Flow & Wireframes](#) Created: 24/Nov/25 Updated: 24/Nov/25

Status:	To Do
Project:	Employee Leave Management
Components:	None
Affects versions:	None
Fix versions:	None

Type:	Task	Priority:	Medium
Reporter:	KRANTIKUMAR M	Assignee:	Unassigned
Resolution:	Unresolved	Votes:	0
Labels:	None		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		
Original estimate:	Not Specified		

Attachments:	DRAW.io.pdf My Leave Status.png Apply Leave Screen.png Pending Requests Screen.png
Rank:	0ji0000z:i
Sprint:	Sprint Setup 1

Description

Deliverable: Draw.io flow PNG and 3 Figma wireframe screenshots. Insert into BRD and SRS. Steps: <ul style="list-style-type: none">Draw.io flow: Employee -> Submit -> Validate -> Manager -> Approve/Reject -> Notify -> HRWireframes: Apply, Manager Pending, My Status


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[KAN-9] [Created SRS Submit Leave & Manager Approval system](#) Created: 24/Nov/25 Updated: 24/Nov/25

Status:	To Do
Project:	Employee Leave Management
Components:	None
Affects versions:	None
Fix versions:	None

Type:	Task	Priority:	Medium
Reporter:	KRANTIKUMAR M	Assignee:	Unassigned
Resolution:	Unresolved	Votes:	0

Labels:	None		
Σ Remaining Estimate:	Not Specified	Remaining Estimate:	Not Specified
Σ Time Spent:	Not Specified	Time Spent:	Not Specified
Σ Original Estimate:	Not Specified	Original estimate:	Not Specified


Attachments:	 SRS.pdf				
Sub-tasks:	Key	Summary	Type	Status	Assignee
	KAN-16	Create Subtask for SRS	Subtask	Idea	
Rank:	0 i00013:				
Sprint:					

Description

Deliverable:
SRS with Function Requirement (FR) 1 Submit Leave and FR 2 Manager Review, HR View

[KAN-8] Creating BRD Employee Leave Management Created: 24/Nov/25 Updated: 24/Nov/25	
Status:	In Progress
Project:	Employee Leave Management
Components:	None
Affects versions:	None
Fix versions:	None

Type:	Task	Priority:	Medium
Reporter:	KRANTIKUMAR M	Assignee:	Unassigned
Resolution:	Unresolved	Votes:	0
Labels:	None		
Σ Remaining Estimate:	Not Specified	Remaining Estimate:	Not Specified
Σ Time Spent:	Not Specified	Time Spent:	Not Specified
Σ Original Estimate:	Not Specified	Original estimate:	Not Specified

Attachments:	 BRD.pdf				
Sub-tasks:	Key	Summary	Type	Status	Assignee
	KAN-15	Create subtask For BRD	Subtask	Idea	
Rank:	0 i00010:				
Sprint:	Sprint Setup 1				

Description

Deliverable:
One-page BRD covering objective, problem solving, system should do, scope (in/out), stakeholders, high-level flow, and success metrics.

[KAN-7] 3. User Story(US): As HR, I want to export monthly leave reports so I can reconcile records Created:

23/Nov/25 Updated: 24/Nov/25

Status:	To Do
Project:	Employee Leave Management
Components:	None
Affects versions:	None
Fix versions:	None

Type:	Story	Priority:	Medium
Reporter:	KRANTIKUMAR M	Assignee:	Unassigned
Resolution:	Unresolved	Votes:	0
Labels:	None		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		
Original estimate:	Not Specified		

Rank:	0 i00012:i
Sprint:	

Description

Acceptance Criteria:

- HR is able to filter by employee and month.
- HR can export CSV and EXCEL with columns: Employee_ID, Dates, Type, Status, and Manager_Comment.

[KAN-6] 2. User Story(US): As a manager, I want to view pending leave requests so I can approve or reject them Created: 23/Nov/25 Updated: 24/Nov/25

Status:	To Do
Project:	Employee Leave Management
Components:	None
Affects versions:	None
Fix versions:	None

Type:	Story	Priority:	Medium
Reporter:	KRANTIKUMAR M	Assignee:	Unassigned
Resolution:	Unresolved	Votes:	0
Labels:	None		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		
Original estimate:	Not Specified		

Rank:	0 i00012:
Sprint:	

Description

Acceptance Criteria:

1. The manager can see the list of employees' requests for leaves.

2. The manager can approve or reject with a comment.
3. On approval, the status becomes approved, and the employee gets notified.
4. The employee gets an update on leave approval.

[KAN-5] 1. User Story(US): As an employee, I want to apply for leave so I can request time off

Created: 23/Nov/25

Updated: 24/Nov/25

Status:	To Do
Project:	Employee Leave Management
Components:	None
Affects versions:	None
Fix versions:	None

Type:	Story	Priority:	Medium
Reporter:	KRANTIKUMAR M	Assignee:	Unassigned
Resolution:	Unresolved	Votes:	0
Labels:	Employee, Leave		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		
Original estimate:	Not Specified		

Rank:	0ji00011:
Sprint:	Sprint Setup 1

Description

Acceptance Criteria:
<div><div>The employee can select a start date and an end date.</div><div>The employee can choose the leave type (sick/casual/earned).</div><div>A reason is required.</div><div>The system validates the end date and start date.</div><div>After submission, the manager receives a pending request notification.</div></div>

[KAN-4] EPIC: Employee Leave Management

Created: 23/Nov/25 Updated: 24/Nov/25

Status:	To Do
Project:	Employee Leave Management
Components:	None
Affects versions:	None
Fix versions:	None

Type:	Epic	Priority:	Medium
Reporter:	KRANTIKUMAR M	Assignee:	Unassigned
Resolution:	Unresolved	Votes:	0
Labels:	None		

Remaining Estimate:	Not Specified
Time Spent:	Not Specified
Original estimate:	Not Specified
Issue color:	teal
Rank:	0ji0000z:

Description

All work related to the Leave Request, Approval, and Reporting modules.

Generated at Mon Nov 24 18:02:18 UTC 2025 by KRANTIKUMAR M using Jira 1001.0.0-SNAPSHOT#100290-
rev:ab25348883679acbb6622b80c9f1fcbb3823d114.