



// KRASIMIR KRASIMIROV MARKOV

Senior data processing assistant

// CONTACT



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Sofia, Bulgaria



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// EDUCATION



Sofia University "St. Kliment Ohridski "
01.10.2007 - 01.10.2011
Bachelor
Bulgarian philology



"MVLomonosov" National Vocational High
School in precision engineering and optics
15.09.2002 - 25.05.2007
Engineer

// LICENSES



CES - ETUC
PR expert

// LANGUAGES



B2

// SKILLS



High communication skills



Sense of responsibility



Ability to teamwork



Proactive



Initiative

// INTERESTS

Music
Photography
Books
Sports

// DRIVING LICENCE



B

// EXPERIENCE



GFK - Bulgaria | Sofia | 01.03.2018 - present

Senior data processing assistant

- organization of the work process
- supporting the work of the team
- monitoring compliance with deadlines
- organizing team meetings
- communication with the company's clients
- monitoring compliance with company rules



GFK - Bulgaria | Sofia | 03.06.2016 - 28.02.2018

Data processing assistant

- search for information for features of different products
- categorization and classification of information
- input the received information into a database or an excel
- creating a catalog of new products in the database



Confederation of the independent trade union in Bulgaria | Sofia | 20.03.2014 - 30.05.2016

PR expert

- preparation of a media plan
- preparation of press releases
- organization of conferences
- communication with journalists and structures of the Confederation
- maintaining the good image of the Confederation
- photo and video shooting



IVB Cosmetics | Sofia | 01.02.2012 - 01.03.2014

Sales representative

- preparation of a request to end customers
- delivery of orders
- processing of new products
- communication with the company's clients



BILLA - Bulgaria | Sofia | 05.05.2010 - 31.01.2012

Head "Beverages"

- preparation of weekly schedules
- submission and acceptance of an application for the "Beverages" department
- organization of the work process
- supporting the work of colleagues
- communication with clients

// COMPUTER SKILLS



MS Windows



MS Office

// ABOUT ME



Whenever I was asked to tell about myself, I wondered how to fit in in a few minutes. I am a person with diverse interests. I am mostly interested in photography and video recording and music. I always find time for sports, to read an interesting book and I love to cook.

In recent years, I have been working in the corporate world, initially as a data analyst, then I applied for the position of senior data analyst. I led a team of 20 employees. After changes in the company, I am currently retrained as a marketing data analyst.

My previous experience is in the field of journalism as a PR expert. I previously worked as a sales representative, and while studying I worked as a head of the "Beverages" department at Billa.