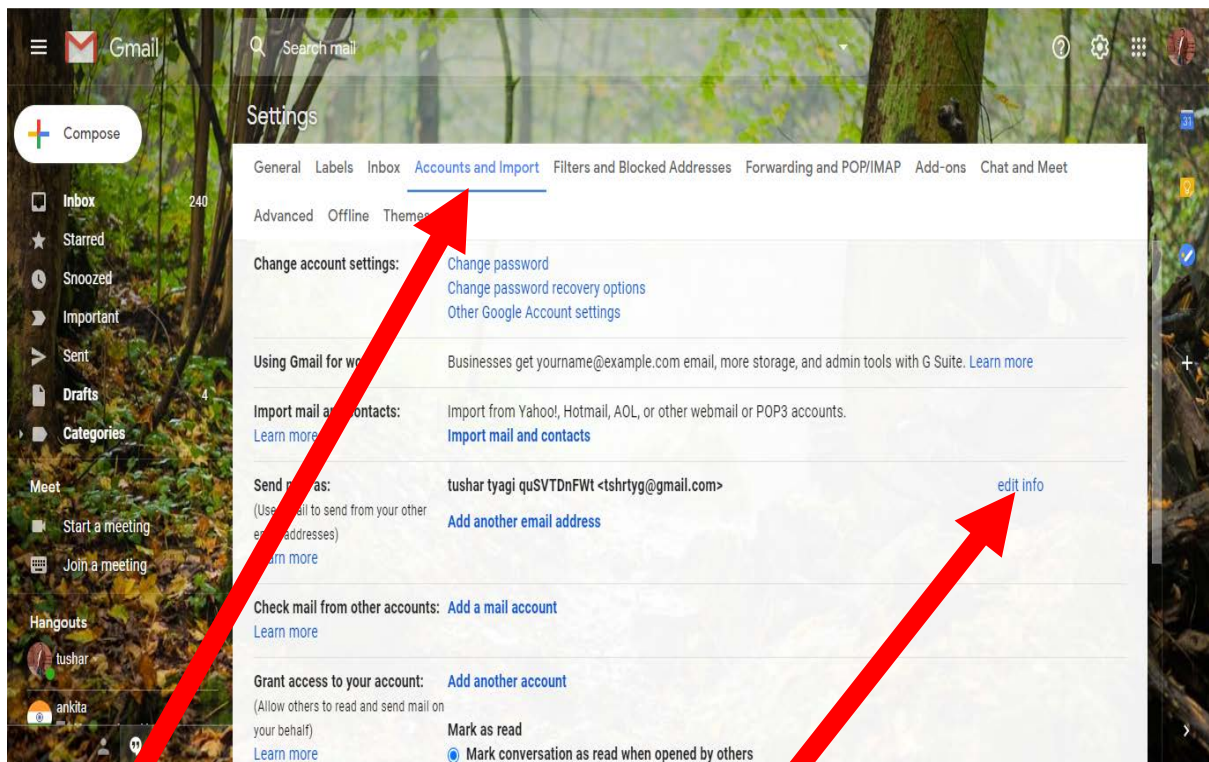


How to use Unique Code in Gmail

Students need to go to Gmail settings and add received Unique Code with their Last Name as shown in following screenshots.



Step-1 Click on the settings



Step-2 Click on accounts and Import and then on edit info.

A screenshot of the 'edit info' dialog box. It has a yellow background. The 'Name' field is highlighted with a red arrow. The name 'Tushar Tyagi' is entered in the field. Below the name field is an 'address' field. At the bottom are 'Cancel' and 'Save Changes' buttons.

Step3: Change the name as directed from "Tushar Tyagi" to "Tushar Tyagi xARDHxhsGz" wherein **xARDHxhsGz** was the received Unique Code from UMS My Message.