**MIS581: Self-Evaluation Form**

**Name: Kathryne Reed**

**Title/Topic of Speech: Introduction**

**Please answer the following questions in detail (*meaning a minimum of two complete sentences per question*). Feel free to type your answers after the questions below. Your completed self-evaluation should be uploaded to the Week 1 Capstone Milestone page for the self-introduction speech and to the Week 8 Capstone Project page for the final assignment.**

How well did you believe that you explained and supported your ideas?

*I was talking about my life, so with keeping that in mind, I feel I did support the ideas presented. But, mostly just talked about my introduction of myself which is always slightly uncomfortable for me.*

Did you state your purpose and speaking topic?

*No I did not state my speaking topics. I wanted my introduction to feel more fluid and less prompted, so I chose to use a direct talking style.*

Did you state your thesis?

*I did state my thesis as an introduction. I also followed it up with topics that are “get to know you” topics.*

How effective was your introduction?

*I hope my introduction gave a little bit of information about myself for anyone who sees it. I think I could have been more interactive and upbeat, but given the events of the day prior to my recording, it was more relaxed.*

Did you preview your main points?

*I wrote down the topics that I wanted to talk about. I then read off those topics, but chose to ad-lib a bit while presenting to bring a less robotic tone to my presentation.*

How effectively did you use transitions?

*I used transitions that I felt were more consistent with a conversation. Which, is what I was going for with the presentation.*

Did you provide adequate nonverbal support?

*Since this was an introduction I do feel that my body language and pauses were consistent with a relaxed presentation and more conversation based structure of the presentation. I think for future presentations I could be more structured in what I’m trying to present.*

Did you use visual aids?

*No I did not use visual aids. Visual aids were not something that I felt would support my introduction very well.*

Did you cue for closure?

*I ended with a lead into the class and how I am looking forward to it. I think this helps convey what I am looking to expect from this class.*

Did you restate your thesis and main points?

*I stated “ I hope this helps you get to know me better” which I think helps get back to the main point of the assignment, and introduction.*

Looking over your Microsoft Office Presenter Coach report, what were your areas of strength? What areas do you need to work on? How do you plan to address these areas?

*I have strengths in my delivery and flow while in a sentence, but my transition of topics is something that needs some work. My beginning also needs some work as well. I plan to practice more next time and also have a better topic to discuss than myself. I’ve always struggled to talk about myself. It feels like speed dating and makes me nervous.*

What is the link to your Youtube video?

*I plan to upload the file. If there are any issues accessing it. I have posted it on a google drive and here is the link: https://drive.google.com/file/d/1EDOdCuGLBn2J-WdSzEXbSlwhLxjphDkU/view?usp=sharing*