

# KRISTIAN CHLOE VALENCIA

**Portfolio:** kristian-chloe-valencia-portfolio.netlify.app



**P:** (331) 275-8046

**A:** 3 Moraine Ct. Streamwood Chicago IL **E:** valenciakristianchloe@gmail.com **L:** www.linkedin.com/in/kristian-chloe-valencia

## OBJECTIVE:

A dependable and fast learner aspiring software engineer ready to partake in the professional industry. I am looking for a role where I can grow and learn from experienced team members while utilize my abilities and collaborative spirit to help the company reach new heights of success.

## SKILLS:

- HTML/CSS/JavaScript/PHP
- Bootstrap/React/Node.js
- Hardware and Software Installation
- SQL(MySql)
- Diagnostic Software Utilities, Remote Access, Networking, Computer Management
- JAVA & C#
- Computer System Building and Repair
- MS Office

## WORK EXPERIENCE:

### Branch Admin

January 2022 - 2024

J&T Express Solana, Cagayan, Philippines

- Performed administrative duties, prepared reports, and encoded walk-in, pick-up, and delivery transactions.
- Issued official receipts (OR) for all transactions, monitored personnel work hours, and coordinated directly with Sprinters.
- Provided on-site or remote assistance and support for various applications, hardware, and network issues encountered by the branch.

### Junior Assistant

April 2016 - May 2016

SPES Tuguegarao City, Cagayan, Philippines

- Assisted in the encoding of incoming and outgoing correspondences for the office.
- Performed various clerical and administrative tasks as assigned by the SPES Focal Person or Office Head.
- Organized, sorted, and filed office documents.

## EDUCATION:

### Bachelor of Science in Computer Science

September 2020 - July 2024

Cagayan State University Carig Campus, Tuguegarao City, Cagayan, PH

GPA: 3.7

Academic Distinction

## INTERESTS:

**Hackathons and Coding Competitions** (PMAP 2nd Innovation Hackathon Champion 2023)

**Web and Mobile App Development**