

KRISTIAN CHLOE VALENCIA

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OBJECTIVE:

A dependable and fast learner aspiring software engineer ready to partake in the professional industry. I am looking for a role where I can grow and learn from experienced team members while utilize my abilities and collaborative spirit to help the company reach new heights of success.

SKILLS:

- HTML/CSS/JavaScript/PHP
- Bootstrap/React/Node.js
- Hardware and Software Installation
- SQL(MySql)
- Diagnostic Software Utilities, Remote Access, Networking, Computer Management
- JAVA & C#
- Computer System Building and Repair
- MS Office

WORK EXPERIENCE:

Branch Admin

January 2022 - 2024

J&T Express Solana, Cagayan, Philippines

- Performs administrative duties, report preparation, encoding of walk-in, pick-up, and delivery transactions.
- Issuing OR to all transactions, monitoring of personnel including work-hours, and direct coordinating with Sprinters.
- Responsible for providing on-site or remote assistance and support for diverse application, hardware, and network concerns encountered by the branch.

Junior Assistant

April 2016 - May 2016

SPES Tuguegarao City, Cagayan, Philippines

- Assist in the encoding of incoming and outgoing correspondences of the office.
- Perform other clerical tasks and/or administrative functions as may be assigned by the SPES Focal Person and/or the Office Head.
- Organizing, sorting, and filing of documents in the office

EDUCATION:

Bachelor of Science in Computer Science

September 2020 - July 2024

Cagayan State University Carig Campus, Tuguegarao City, Cagayan, PH

GPA: 3.7

Academic Distinction

INTERESTS:

Hackathons and Coding Competitions (PMAP 2nd Innovation Hackathon Champion 2023)

Web and Mobile App Development