



OMAR AHARIZ

RECEPTIONIST

CONTACT



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Ain Hawezi administration
neighbour Tanger street
chefchaouen

ABOUT ME

As a hotel receptionist, I excel in communication, customer service, and multitasking. I ensure accuracy and efficiency in reservations, check-ins, and billing, with a keen attention to detail. My strong problem-solving and organizational skills help me manage guest inquiries and issues effectively. Proficient in hotel management software, I adapt quickly to new technologies. My friendly demeanor and cultural sensitivity enable me to provide exceptional service to guests from diverse backgrounds, contributing to a welcoming and seamless guest experience.

EDUCATION

Diploma technician specialized in business management

Institute of Applied Technology
chefchaouen
2017-2019

High school degree in Science of Life and Earth

ahmed idressi high school
chefchaouen
2015-2016

SKILLS

- Creativity
- Communication
- Teamwork
- Meeting deadlines
- Friendly
- Critical thinking
- Resilience

EXPERIENCE

Hotel car jasmine

Receptionist

Jan 2021-jun 2021

- Greeting Guests: Welcoming guests warmly upon arrival
- Check-In/Check-Out: Managing the check-in and check-out process efficiently
- Reservations: Handling room reservations, modifications, and cancellations.

vancii hotel

Receptionist

Jan 2023- present

- Greeting Guests: Welcoming guests warmly upon arrival.
- Check-In/Check-Out: Managing the check-in and check-out process efficiently
- Payments: Processing payments and maintaining accurate billing records.

LANGUAGE

English



Spanish



French



INTERESTS

Travel

Football

Reading