



Paatashala

A product of Softserve Global

PAATASHALA IS SaaS BASED ERP SYSTEM FOR SCHOOL AND COLLEGES

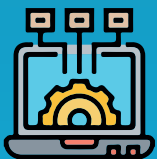


About Us

Softserve Global was incorporated in the year 2011 to provide business and technology consulting, application services, systems integration, product engineering, custom software development and maintenance services. Softserve Global Team is culmination of both youth and experienced technocrats, who bring-in wealth of knowledge in software processes, cutting-edge technologies, and application design and implementation experiences.

About Paatashala

Paatashala is flagship product of Softserve Global, Paatashala is a School/College ERP System. Comes in 3 flavours namely, DPS version – For Day-care and Preschools, TMF version – For Tutorials, Music Schools, Sports Academies and Fitness Centres, ERP Version For Larger Institutions like Schools/Colleges, Paatashala brings these significant advantages:



EVERGREEN TECHNOLOGY

Paatashala is constantly updated - new features have been rolled out every three weeks. So you're never "out-of-date" in terms of technology or feature-set, all as part of your standard subscription.



IMMEDIATE START

Most customers go online within two or three weeks of sign-up, since most work is Configuration, not Customization & not server roll-outs, etc. are needed.



MULTIPLE ACCESS MODES

Paatashala's integrated SMS, and our Cloud offering make sure your users and your customers are never out of touch, no matter how you choose to use Paatashala.

Paatashala is a SaaS based **School/College ERP System.** Comes in 3 flavours

DPS VERSION

FOR DAY-CARE
AND PRESCHOOLS

ERP VERSION

FOR LARGER
INSTITUTIONS LIKE
SCHOOLS/COLLEGES

TMF VERSION

FOR TUTORIALS,
MUSIC SCHOOLS,
SPORTS ACADEMIES
AND FITNESS
CENTRES



DPS VERSION

- Academic Setup
- Access Management
- Action Center
- Activity Report
- Alumni
- Asset Management
- Attendance Management
- Communication
- Development Card
- Diet Plan Management
- Employee Management
- Expense Tracker
- Fee Management
- Gallery
- Global Settings
- Help
- Identity Card
- Inventory Management
- Lead Management
- Master Franchise Dash Board
- Master Franchise Report
- Master Franchise
- Medicine Management
- New Dashboard
- News Letter
- Other Settings
- Petty Cash Management
- Purchase Order
- Reports
- Student Management
- Student Diary
- Time Table
- Tracking Student
- Transport Management
- Vendor Management
- Visitors Management



ERP VERSION SINGLE SCHOOL

- Academic Setup
- Access Management
- Action Center
- Alumni
- Asset Management
- Attendance Management
- Circular
- Communication
- Employee Management
- Examination
- Expense Tracker
- Fee Management
- Gallery
- Global Settings
- Help
- Holiday and Events
- Identity Card
- Import Data
- Inventory Management
- Lead Management
- Leave Management
- Library
- Mark Analysis
- New Dashboard
- News letter
- Other Courses Billing
- Other Settings
- Petty Cash Management
- Purchase Order
- Question Bank
- Reports
- Student Management
- Time Table
- Tracking Student
- Transport Management
- Vendor Management
- Visitors Management
- Appraisal
- Calender
- Daily Plan Format
- Department Goal
- Document Management
- Employee Attrition
- Exit Interview
- Grievance Record
- Mentoring Plan
- Principal Report
- PTM Record
- Remedial Plan
- Rubrics
- Student Feedback
- Substitution Record
- Training
- Training Feedback
- Year Goal
- Year Plan



ERP VERSION MULTIPLE SCHOOLS

- Academic Setup
- Access Management
- Action Center
- Alumni
- Asset Management
- Attendance Management
- Circular
- Communication
- Employee Management
- Examination
- Expense Tracker
- Fee Management
- Gallery
- Global Settings
- Help
- Holiday and Events
- Identity Card
- Import Data
- Inventory Management
- Lead Management
- Leave Management
- Library
- Mark Analysis
- New Dashboard
- News letter
- Other Courses Billing
- Other Settings
- Petty Cash Management
- Purchase Order
- Question Bank
- Reports
- Student Management
- Time Table
- Tracking Student
- Transport Management
- Vendor Management
- Visitors Management
- Academic Handholding
- AH Visit
- Calender
- Daily Plan Format
- Department Goal
- Document Management
- Employee Attrition
- Exit Interview
- Grievance Record
- Mentoring Plan
- Principal Report
- PTM Record
- Remedial Plan
- Rubrics
- School Assessment Rating
- Student Feedback
- Substitution Record
- Training
- Training Feedback
- Year Goal
- Year Plan



TMF VERSION

- Academic Setup
- Access Management
- Action Center
- Alumni
- Asset Management
- Attendance Management
- Communication
- Employee Management
- Expense Tracker
- Fee Management
- Gallery
- Global Settings
- Help
- Identity Card
- Inventory Management
- Lead Management
- New Dashboard
- News letter
- Other Settings
- Petty Cash Management
- Purchase Order
- Reports
- Student Management
- Time Table
- Vendor Management
- Visitors Management



LIST OF MODULES AND THEIR DESCRIPTION



- 01 ACADEMIC SETUP**
Helps schools to set up their academic details like academic year, different courses available in that particular year, and other courses like karate, painting, dance etc.



- 02 ACCESS MANAGEMENT**
This module helps to give different access to different users. Users like principal, teacher, librarian, non-teaching staff, counsellors, etc. Access could be controlled to the level of each screen in a particular module.



- 03 ACHIEVEMENTS**
This module helps to capture achievements of Student, Faculty. Achievements could be in Academics, Sports, Cultural etc.



- 04 ACTION CENTER**
This module helps to send notifications to students, teachers, and parents. Notifications can be sent in the form of email, SMS, mobile notification or combination of first 3 or all the 3. This is mainly used for communication purposes.





05 **ACTIVITY REPORTS**

This module captures the activity done by a student after entering the Day care/School/Sports Academy. From the time he enters the facility till he leaves. The list of activities he did are captured or recorded. Weekly or monthly activity reports can be sent to parents.



07 **ASSET MANAGEMENT**

This module helps to capture all the assets, where it is placed. Infrastructure Items such as table, bench, and chair etc. Items required or need to transfer to another branch could also be tracked.



10 **COMMUNICATION**

This module is used for sending academic messages to parents through Email.



06 **ALUMNI**

Alumni module gives list of students who passed out of school.



08 **ATTENDANCE MANAGEMENT**

This module helps in maintaining attendance of students, employees, and other course students. Attendance could be recorded hourly, shift wise and daily basis.



09 **CIRCULAR**

Circulars and Academic Notices can be delivered to parents, students, staff. This can be sent to students, parents or employee separately or to both through emails.



11 **DASH BOARD**

This module gives snapshot on various items like fee collected, fee due, number of students admitted, number of vacant seats, students present, student absent details etc.



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DEVELOPMENTAL CARD

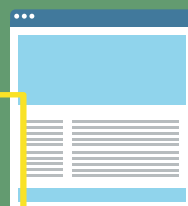
Student assignments and test reports such as area of learning will be captured periodically and a consolidated report card is generated when the term ends. Based on student's performance report card can be generated and can be sent to parents through Email, with print or download option.



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DIET PLAN MANAGEMENT

This module contains details of Students food and beverage Intake in a day-care centre. It shows exact time, day, date and what the student has Consumed/Not Consumed with Daily, Weekly and Monthly basis reports, which could be sent in the form of SMS, email, and mobile notifications with print and download options.



14

EMPLOYEE MANAGEMENT

Employees of School/college management with their all details, department, role, designation can be maintained and viewed here. For communication purpose set of employees can be added in group such as chat group and can send SMS or email or mobile notifications to them.



15

EXAMINATION

This module makes examination process easy. It contains exam type, exam hall, exam schedule in detail. Results and marks can also be captured here such as adding marks, generating marks card, exam wise marks card even for international schools.



16 EXPENSE TRACKER

School or college Income and expenses with details can be accessed. This allows to capture expense types, what is purchased and its details.



17 FEE MANAGEMENT

This module gives fee Items, school fee structure, fee instalment options, fee payment mode and types, paid details and due amount with highlighted bar, Post-dated cheque detail, advance fee payments all with list of details can be accessed.



18 GALLERY

Gallery module lets students, parents, and schools to add/view cultural, sports and other occasion photos, videos, and audios.



19 GLOBAL SETTINGS

School and fee terms & conditions can be added here. It has Organization code, U-DISE Code, Email Authentication and Email templates such as birthday wishes template, Parent Birthday Template, Employee birthday template, Anniversary template, Fee template which lets user easily send any kind of emails and SMS. School Financial year can be added here. It also let's Daily, hourly attendance configuration and Leave types configuration.



20 HELP

This module helps in understanding and using Paatashala. It is like user manual, which could be used to understand any module in Paatashala.





21 HOLIDAY & EVENTS

Academic holidays and events are available here. This can be sent to students, employees and parents through email, SMS, and mobile notifications.



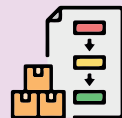
22 IDENTITY CARD

This module helps to generate id cards for student, employee and visitors



23 IMPORT DATA

This module let's school/college to add bulk set of students.



24 INVENTORY MANAGEMENT

This module helps organization to manage its Inventory. Allows creation of kits for Student. It also let's user to view who has been given the kit and who are all not given. Email of kit details can be sent.



25 LEAD MANAGEMENT

This module is useful in Follow up and enquiry students list. This further can be converted into admission if the students admit as well.



26 LEAVE MANAGEMENT

This module let's employees to apply for leave, and managements to approve or reject leave. All leave lists can also be viewed.





27 LIBRARY

This module consists of School/college library setup. From library place details to number of books available, authors, publications, category, new authors, edition, volume, book position in shelf, who borrowed book, returned or not, taken or not, fine amount in detail with report which can be sent through email with print and download option.



28 MARK ANALYSIS

Students all exams, tests, preparatory marks can be accessed here in this module. Class wise mark analysis, student wise mark analysis, teacher wise analysis, class section wise analysis, other school wise analysis can be viewed, and analysed with graphical representations, and we can also print and download.



29 MASTER FRANCHISE DASH BOARD

It gives all details of graphical representation of franchise schools. Such as total revenue & expense, fee collected and overdue, total number of leads, total admitted students, female vs. male counts, and lead vs. admission graph analysis.



30 MASTER FRANCHISE REPORTS

All franchise School reports can be accessed here. Such as profit & loss, fee overdue, student fee details, attendance details, Income & expense report, admitted student status, etc. This can be viewed, emailed, downloaded and printed in detail monthly, yearly or for particular period.





- 31 MASTER FRANCHISE**
It has employee list, enquiry student list, fee payment details, and details of all franchise schools.



- 33 DASHBOARD++**
Dash board gives beautiful graphical representation of total revenue vs. expenses, fee collected & overdue, total number of students admitted, vacant seats, and lead vs. admission.



- 35 OTHER COURSE BILLING**
This module is related to students admitted to other programs. It gives billing items, billing template, school billing structure, bill Instalment options, bill payment mode and types, paid details and due amount with highlighted bar, Post-dated cheque, advance bill payments, billing reports, revenue chart in detail.



- 32 MEDICINE MANAGEMENT**
This module is for day-care children with medication Instruction. Here user can access medicine managements in schools and colleges. Such as Medicines available or using, what quantity the student has been given, daily, weekly, and monthly reports.



- 34 NEWSLETTER**
Using this Module school can send newsletters periodically. Newsletters can be created and sent to parents through email.



- 36 OTHER SETTINGS**
Nationality, religion & caste are added here.





37 PETTY CASH MANAGEMENT

Petty cash details and expenses are managed in this module. Opening balance and expenses can be tracked for the given period. Master screens such as petty cash category, petty cash details are available.



38 PURCHASE ORDER

This module let's user to manage vendors and raise PO to them when there is a need. School purchase Items details. Such as purchase order - Vendor, address, Order date, vendor tin, total amount, delivery details, and purchase order can be managed effectively.



39 QUESTION BANK

School notes made easy in this module. It has school notes, workouts, test questions & answers, practice questions & answers.



40 REPORTS

This module lets user to access all report details at one place. Such as reports of fees - profit & loss, course wise fee collected, fee collected & overdue. Student - student details, Instalment student details, consolidated fee report, activity report, Parent education



41 STUDENT

This module is for school admission process. It contains adding student, registered student list, admitted student list, add category, discount type, and generate roll number.



42 STUDENT DIARY

It is very beautiful module used in day-care system. It makes school diary works easy by writing one student diary note and can be sent to all students and their parents.



43 TIMETABLE

This module is used access school timetable. It contains timetable details such as add timetable, and add timetable working days, setup time table, setup visual timetable, teacher wise timetable, timetable report.



45 TRANSPORT

School all vehicle details and driver details are available in this module. Such as add vehicle, add driver, add route and stops, add stops for routes, transport allocation, trip sheets.



47 VENDOR

School purchase vendor details such as add vendor and add item are available here.



49 VISITORS

This module lets visitor's entry details easy. It contains new visitor entry, all visitors details.



44 TRACKING STUDENT

This module gives student tracking during travel by school bus. Such as tracking student, tracking all vehicles, tracking travel relay, live tracking.



46 UTILITY

School Bar code, QR code, Image utility is available in this module.



48 OTHER COURSE BILLING

This module is related to students admitted to other programs. It gives billing items, billing template, school billing structure, bill Instalment options, bill payment mode and types, paid details and due amount with highlighted bar, Post-dated cheque, advance bill payments, billing reports, revenue chart in detail.

ACADEMICS





50 AH VISIT

Academic head agenda, AH visit report, AH follow ups are available in this module.



51 APPRAISAL

This module gives overall ratings of employees and school.



52 CALENDAR

School calendar details are available in this module.



53 DAILY PLAN FORMAT

This module gives teachers daily task details.



54 DEPARTMENT GOAL

School departmental goals and details are available. Such as add departmental goal, departmental goal list.



55 DOCUMENT MANAGEMENT

Folders, Wall of fame, document access management.



56 EMPLOYEE ATTRITION

Resigned employee exit questionnaires are available in this module. Such as exit questionnaires format, add checklist, employee attrition, face to face interview, employee letter template, and employee letters.



57 EXIT INTERVIEW

This module gives reasons of resigned employees.



- 58 GRIEVANCE RECORD**
School grievances are available in this module. Such as grievance category, add grievance, grievance report



- 60 PRINCIPAL REPORTS**
This module helps to get all important details for the principal to run the org effectively. A comprehensive report can be generated in this module, covering student attendance, monthly TCs Issuance, details on Irregular students, counts of teaching and non-teaching staff, and changes in responsibilities of teaching staff, new teaching staff appointees, fee collection status, and academic performance. Your all-in-one report for Insightful analytics and data-driven decision-making.



- 59 MENTORING PLAN**
This module is used for teacher home tutoring to specific student who requires additional care. It contains mentoring plan, mentoring list, mentoring schedule, mentoring reflection, unscheduled meetings, home visit, mentoring report.



- 61 PTM RECORD**
This module is used for parent - teacher meeting and its reflections, with report.



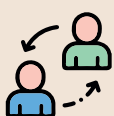
- 62 REMEDIAL PLAN**
Weak subject's assistant is provided in this module. Such as remedial plan session wise, subject wise, and reports.





63 RUBRICS

This module gives overall school ratings, infrastructure rating, and employee ratings.



65 SUBSTITUTION RECORD

Substituting new employee at absent employee is available in this module. Such as employee replacement during another employee on leave.



64 SCHOOL ASSESSMENT RATING

This module contains rating of all child organizations which will be viewed by dean. This is applicable for group of Institutions



66 STUDENT FEEDBACK

Student feedback on teachers, curriculum, tests and exams, subjects, parent feedback question, teacher - parent - student feedback analysis.

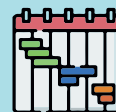




- 67 TRAINING**
This module has school training details such as training given to the employees, training attendance, report, training feedback comments, and training analysis with graphical representations.



- 68 TRAINING FEEDBACK**
This module lets training feedback by trainees.



- 70 YEAR PLAN**
Over all school year plan is available in this module



- 69 YEAR GOAL**
This module gives school year goal.



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