

PROFORMA FOR OPTING TRANSFER / EXEMPTION FOR ANNUAL TRANSFER 2025 (FOR FIRE OFFICIALS - NON EXECUTIVES-WESTERN REGION)									
Name & Designation	Employee No	DOB	Present Station of Posting with DOJ	Date of Posting in the Region	Name of last Unpopular Station done	Date of Relieving from last unpopular station	Choice of Stations for Transfer (In order of Preferences)	Brief Reason for Request of Transfer / Retention	Details of CEG relaxation taken previously (if any)
1	2	3	4	5	6	7	8	9	10
JAYESH R. BUDDHADEY . SR. SUPDT. (S&S)	10017960	01/09/1971	DIU 23/06/2022	23/03/1995	PORBANDAR	10/08/2007	1. RAJKOT (HIRASAR) 2. PORBANDAR. 3. BHAVNAGAR.	TENURE COMPLETED. WIFE SUFFERING FROM PANCREAS. DISEASE.	Year of CEG I - N.A. Year of CEG II - N.A.
Name of all Stations served so far with period					Leave availed at Present Station (If tenure)				
11					12				
S. No	Station	Designation	Date of Joining	Date of Relieving	Tenure / Non Tenure				
1	PORBANDAR	F.R.O	23/03/1995	04/06/2000	TENURE				
2	RAJKOT	F.R.O	05/06/2000	21/06/2005	NON TENURE				
3	PORBANDAR	SUPDT.	22/06/2005	10/08/2007	TENURE				
4	RAJKOT	SR. SUPDT.	11/06/2007	22/06/2022	NON TENURE				
5	DIU	SR. SUPDT. (S&S)	23/06/2022	TILL DATE	TENURE				
6									
7									
8									
Signature of Official with Date						Remarks : Signature of Reporting Officer		Signature of Verifying Certifying Authority (Concerned HR)	
13						14		15	
10/12/2024						CHZAAH AM(ATJEP)/HR		16	
								विमानपत्तन निदेशक AIRPORT DIRECTOR दीव विमानपत्तन, दीव. DIU AIRPORT, DIU.	

Note :-

- Please furnish all the details asked for
- In case, if leave is availed by the official (posted at tenure station) after filling in this proforma at Column No. 12 (which may have a bearing on deciding whether the official tenure turn is taken to be completed or not) the same must be immediately communicated to Asst GM(FS) WR by Airport Director/Officer In Charge/In-charge of the Airport
- At col No.8 if one chooses not to fill three (03) different choices of stations / municipalities, or fills up same station in all three entries, it will be presumed that the individual has no objection in his posting to other than stations indicated and thus option form shall be treated as null and void
- Col. No.1 to 12 may be verified by HR Deptt from Service Book of the official concerned
- Airport Director/Station In charge/ In-charge may please ensure that requisite certificate w.r.t. column no. 9 & 10 is enclosed positively along with this Proforma if the official intends to avail exemption

W. White
AAM(MR)
2/12/24