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|  | **Area of Scope** | **Potential Activities** | **Deliverable** |
| 1 | PM-JAY Result and Knowledge Management | * Create document templates - Monthly Report/Concept Note/Activity Plan/PowerPoint Presentation and train the state teams. * Develop project result tracker and a dashboard and ensure compliance in documentation by state teams. * Organize information based on what the team sends to create a repository/database of all the project related products. | 1. Templates 2. Weekly Report 3. Monthly Dashboard |
| 2. | Technical Advisory and Assessment Report | * Provide technical advisory on the key assessments/studies/new program interventions as required by the state. * Write assessment reports based on the content and information provided by the state teams. (Ideation/technical inputs and report writing) | 1. 2-3 Technical assessment reports for states |
| 3 | Newsletter/Blogs | * Editing, updating and fine-tuning to co-develop blogs/opinion pieces for sharing. | 1. 4-5 Opinion pieces/blogs/news |
| 4 | Business Development | * Support in responding to proposals. * Ideation and collation of information provided for new proposals. | 1. Adhoc |
| 5 | PM-JAY Collaborative | * Participate in collaborative meetings and related work. | 1. Technical input and support the collaborative implementation |