**Title**: Research Associate

**Location**: New Delhi

**Scope of Work**

**ACCESS Health International is working on a project for ‘Reduction of Out of Pocket Expenditure of the Urban Poor on Health’ which will require innovative approach and product design to provide access, affordability and quality of services to the target beneficiaries.**The Research Associate is responsible for working on this innovation project. **He will also support team development activities that improve the quality of team outputs, stakeholder coordination and knowledge outputs.**

**Key Job Responsibilities:**

**Support in the Research and Knowledge Management function vertical of the ACCESS Health International.**

* **Conversion of the Research collaterals into specific deliverables like manuals, policy briefs and other collaterals as per the project demand**
* **Support in dissemination of these collaterals through workshops, learning sessions and other events.**
* **Conduct primary research as and when needed.**
* **Provide assistance and support to the Project and Research Manager based on the demand**

**Support the Project Management Unit**

* **Develop project reports and document meeting proceedings according to donor schedule and requirements**
* **Provide assistance and support to Project Manager based on the demand**

**On-demand Support**

* **Any other work that forms part of the organization’s strategic objectives**

**Compensation**

A monthly compensation of INR 50,000 (Inclusive of all indirect taxes) will be paid to the Consultant. All Project related expenses would be reimbursed, as agreed upfront. Any revision to the compensation above will be after due mutual discussion and written intimation.

**Term**

This engagement shall commence upon execution of this Agreement. The Agreement shall continue in full force and is effect from **January 06, 2022** to **January 05, 2024** and is extendable based on the review of Consultant’s performance by the Foundation and mutual concurrence on revised terms of engagement.