**Schedule A**

**Scope of Services**

Singapore Economic Development Board, Locally-Based Enterprise Advancement Programme Grant - “Sino-Singapore/ASEAN Biomedical IndustryPlatform.”

1. The China office will have full responsibility in the execution of the project milestone conditions and fulfilment of the KPI’s by the due dates specified and agreed with EDB.
2. The China office shall provide quarterly milestone progress updates.
3. The China office will be responsible for the fees associated with the Singapore Auditors for the annual external audit of the claims over the three years of the grant period.
4. The Singapore office Regional Director, Sejal Mistry will be involved in the hiring process of the Singapore based employees that will be recruited for this project.

**Service Fee**

The Singapore office will be reimbursed 50% salary for the Finance and Operations Manager, Rajvi Mehta (position title on EDB grant: Associate/admin) during the project period for her assistance on preparing and submitting the reimbursement claims, liaising with the Singapore auditors for the External Auditor Statements and the submission of other documents on the EDB portal as required.

**Term**

This engagement shall commence upon execution of this Agreement. The Agreement shall continue in full force and is effect from **April 01, 2022** to **March 31, 2025** and is extendable based on the Service Provider's performance of the services and mutual concurrence on revised terms of engagement.