**Title**: Specialist- Monitoring, Learning and Evaluation

**Location**

Lucknow (Uttar Pradesh)

**Reports To**

State Lead-Uttar Pradesh

**Scope of Work**

**Key Responsibilities:**

* Accountable for providing monitoring and evaluation framework as per the strategic plan developed for Uttar Pradesh to ensure technical and operational efficiency of delivering the technical assistance to the state.
* Understanding business requirement and management, ability to analyze, model and interpret large scale data and preparing dashboard and reports based on analysis for presentation to management
* Support the State Health Agency SACHIS in monitoring of the scheme by evaluating the progress/ growth vis a expectations/ targets by developing necessary frameworks and monitoring tools
* Extend capacity building support in strengthening the existing PMJAY data system. Support in designing and implementation of field level survey’s and other assessments.
* Develop, present and capacity building of the SHA in Setting data quality audit mechanism for PMJAY program monitoring
* monitoring triggers and trends. Program monitoring support through use of analytics and data tracking.
* Conduct data analysis and prepare periodic and providing commentaries by showing trending and variance analysis.
* Assess data collection and an analytics layer for highlighting data deviations/ gaps.
* Establish process for reporting and feedback mechanisms that can feed into program insights
* Prepare repository of all internal and external data sources related to PMJAY, other health insurance schemes and other related data
* Conduct detail analysis of primary, secondary data sources and internal survey data to get programmatic insights, get new ideas & understandings for reviewing existing strategies and program priorities.
* Generate key programmatic insights periodically to support PMJAY scheme by using various data sources for better planning of program implementation.
* Development of the M&E framework including development of indicators, formats etc. based on the revised intervention plans, Design Mobile or web-based application & Orientation/Training of state, district and field level team.
* Develop briefing notes, guidelines and presentations as required.

**Administrative**

* Documentation of key events and updating on key developments in the state and submission of monthly reports.
* Participate in program review meetings as required both at State Health Agency and ACCESS Health.

**Compensation**

An annual compensation of INR 1,900,800 (Inclusive of all indirect taxes) will be paid to the Consultant. All Project related expenses would be reimbursed, as agreed upfront. Any revision to the compensation above will be after due mutual discussion and written intimation.

**Term**

This engagement shall commence upon execution of this Agreement. The Agreement shall continue in full force and is effect from **May 03, 2022** to **May 02, 2025** and is extendable based on the review of Consultant’s performance by the Foundation and mutual concurrence on revised terms of engagement.