**To conduct the qualitative study on “understanding the continuum of cancer care”**

**Scope of work**

The work responsibility of the independent consultant will include submitting the field movement plan, training, Translation of tool if required, Tool testing and support in its finalization, conducting data collection, ensuring data quality, data transcription, and data entry of a few quantitative facility gap assessments.The deliverableswill include well-Transcripted interviews in English/ FGDs in the word format, data entry of a few facility assessments in Xcel sheet and audio records.

Access health and KGMU would provide overall supervision to ensure that the independent consultant adheres to the study protocol and that the data collected is of high quality by monitoring the field work and observing the quality of interviews/ quality data collection. mentioning that objective three, which is related to decentralized cancer care, will be studied in a bit more detail through the Facility Assessments (FAs) in Kanpur Nagar.

**Broad understanding on the methodology**

A case study method will be used for the assessment. The study would adopt the socio ecological framework to understand the study objectives. The prime focus of the study would be cancer patients, whereas the principal caregivers/ outreach workers along with Empanelled PMJAY facilities in the peripheral of the patients would be the other levels of assessments. The study will be conducted in 6 districts in Uttar Pradesh. Around 169 households will be covered.

Considering the study objectives, these respondents will be selected purposively and interviewed using the suitably developed in-depth interview guides/ FGD guides. The details of sample size and mode of data collection are presented in the table given below:

**Summary of samples to be achieved:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Level of Assessment** | Total Sample (N) | Number of sample/districts | Mode of assessment |
| **Sample Size** | | | |
| Key Informant Interviews 3 per district [ 5\*3 (per dist. 1-DH, 2-CHCs)] | 15 | 3 | Key Informant interview guide the select facilities |
| **Patient-level assessments** | | | |
| Cancer patient’s interview (12 IDI / district) | 60 | 12 | In-depth Interview Guide |
| Principal caregivers’ interview (12 IDIs / district) | 60 | 12 | In-depth Interview Guide |
| **FLW assessment** | | | |
| FLW (One in each study district catering to the patient’s area) | 5 | 1 | In-depth Interview Guide |
| FLW FGD (One FGD in each study district) | 5 | 1 | FGD GUIDE |
| Subtotal (5 districts- Lucknow, Sitapur, Hardoi, Gonda, Bahraich and Kanpur Nagar) | 145 | 29 |  |
| **Kanpur Nagar** | | | |
| Facility Assessment [2 DH, 4 CHCs, 4 HWC-PHCs, and, 2 Chest Clinics] | 12 | - | Facility-based checklist |
| Key Informant Interviews | 12 | - | Interview Guide |
| ***Grand total*** | ***169*** |  |  |

**Key deliverables**

* Weekly Progress Report (2-3) pages, after signing of the contract
* Indoor Training and Field level tool testing in consultation with Access Health.
* Prepare the field movement plan and share the same with Access Health.
* Conduct the IDIs/KII’s/Facility gap assessment and FGDs of the above-mentioned respondent’s type.
* Submission of audio recording on a weekly basis to AHI team for quality monitoring
* Transcribe the interviews and FGDs
* Submit audio records, interview transcripts, etc. to Access health.
* Prepare a draft field-based report.

**Compensation**

The total consultant fee of INR 15,24,600 subject to deduction of TDS as per Income Tax Act Rates will be paid to the consultant. The time schedule for the engagement is for 45 days. The payment will be released only on the completion of following deliverables and by providing the invoice.

**Deliverable based payment matrix**

|  |  |  |  |
| --- | --- | --- | --- |
| **Scope/Activity** | **Deliverable** | **Amount**  **(%)** | **Estimated number of working days** |
| Conduct the indoor and field level training in consultation with Access Health, Preparation of the field movement plan, piloting of IDI guide and support in the finalization of tool, first weekly report | * Training report/ weekly update * Patient final list * Final tool after piloting * Field movement plan | 25% (3,81,150 INR) | 7th day |
| Line listing of the patients as per the criteria decided by AHI, complete coverage of decided sample in 3 Districts (Key Informant Interviews, Cancer patient’s interview, Principal caregivers’ interview, FLW assessment) | * Progress Report and 3 districts IDI Audio soft copy submitted | 25% (3,81,150 INR) | 22nd day |
| Complete coverage of decided sample in all 6 Districts (Key Informant Interviews,Cancer patient’s interview, Principal caregivers’ interview,FLW assessment, Facility Assessment and KII in Kanpur) | * Progress Report * And rest 3districts IDI audio soft copy submitted | 20% (3,049,20 INR) | 40th day |
| All IDI transcription submitted to AHI | * Final progress report * All IDI audio soft copy/interview transcripts submitted * All sample interview/FGD/KII transcription soft copy submitted | 30% (4,57,380 INR) | Completion of the study and handover of the decided deliverables |

**\****It is a fixed price contract and no payment shall be done on account of any other personnel involved in conducting of this study, or any other expenditure borne beyond what is mentioned in the contract.*

**Term**

This engagement shall commence upon execution of this Agreement. The Agreement shall continue in full force and is effect from **August 01, 2022** to **September 30, 2022**