**Title:** Medical Specialist

**Scope of Work**

**Key Responsibilities**

* Accountable for providing the strategic leadership, management, and technical direction towards building the functions of medical and provider management.
* Work closely with state team to develop strategic plans to ensure technical and operational efficiency of delivering the technical assistance.
* Undertake various capacity building initiatives to strengthen the key medical management functions.
* Design and execute efficient management processes and systems for inter department coordination and communication.
* Develop and execute a strategy to expand, increase participation and quality of the provider network.
* Undertake capacity building initiatives with the provider network.
* Generate key programmatic insights periodically to support PMJAY scheme by using medical fraud and provider data sources for better planning of program implementation.
* Accountable to develop evidence-based reports/papers based on the discussions. Develop briefing notes, guidelines and presentations as required by the state and national team.
* Provide support to other state programs as required from time to time.

**Administrative & Additional Responsibilities**

* Documentation of key events and updating on key developments in the state and submission of monthly reports.
* Participate in program review meetings as required both at State Health Agency and ACCESS Health.
* Should be able to independently process cashless hospitalization pre-auth/claims; process complex preauths/claims with minimal assistance
* Should be able to obtain additional information regarding a claim from providers and member when necessary. Should be comfortable in doing desk audits and tele calling as and where required.

**Location**

Lucknow

**Reports To**

State Director – Uttar Pradesh

**Grade Level:** M2

**Compensation**

An annual compensation of INR 2,100,000 (Inclusive of all indirect taxes) will be paid to the Consultant. All Project related expenses would be reimbursed, as agreed upfront. Any revision to the compensation above will be after due mutual discussion and written intimation.

**Term**

This engagement shall commence upon execution of this Agreement. The Agreement shall continue in full force and is effect from **October 10, 2022** to **October 9, 2023** and is extendable based on the review of Consultant’s performance by the Foundation and mutual concurrence on revised terms of engagement.