**Scope of Work**

The Advisor shall have the following responsibilities to be discharged under the overall supervision of the CEO, HSTP:

1. Work closely and build working relationships with stakeholders in Odisha, including but not limited to the Government of Odisha.
2. Coordinate and support the work of divisions of HSTP and partner institutions who work in Odisha and provide periodic progress and status reports to CEO, including opportunities and threats in the work.
3. Provide technical and capacity support to the State Health Agency for BSKY to optimise the processes for governance, administration, management and operations.
4. Provide need-based support for the research and implementation of interventions in the State by HSTP directly or through its partners..
5. Guide HSTP’s activities to provide depth and breadth to Government Funded Health Insurance including coverage of missing middle, linkage to primary care and improve the implementation of the health insurance programme. Provide technical assistance in developing the operational guidelines for key functions – medical management, quality, hospital empanelment, grievance redressal and similar.
6. Provide technical support to HSTP interventions in Karnataka.
7. Respond to any request for technical advice to CEO and specialists of HSTP.

**Administrative**

* The Advisor shall report to CEO, HSTP.
* The Advisor shall be expected to submit a monthly report of activities undertaken as well as on key events and updates regarding work covered in TOR.
* The Advisor shall be expected to participate in HSTP meetings as and when required

**Compensation**

A fee of INR 32,000 per day for maximum 10 working days in a month inclusive of all taxes is agreed upon. The engagement shall not normally exceed150 days in a year and minimum 120 Days. The consultant will generate monthly invoices during the contract period. All project related travel will be provided for as per HSTP travel guidelines

**Term**

This engagement shall commence upon execution of this agreement. The agreement shall continue in full force and is effect from **January 02, 2023** to **December 31, 2023**. This may however be extended upon terms and conditions as may be mutually agreed.