**Title:** Research Associate

**Scope of Work**

**Key Responsibilities**

The key responsibilities of the Research Associate will be to support the Research and Policy Team in:

* Content development, managing social media handles and websites, web portals, etc. for improving communication with the research community.
* Conducting literature reviews for research studies and developing research proposals
* Developing data collection tools/ instruments and collecting qualitative & quantitative data
* Coordination with research partners and facilitating training and data collection
* Analysing data and developing reports/ research papers to inform policymakers and the researcher’s community.
* Any other work or responsibility assigned by Deputy Country Director (Technical).

**Location:** New Delhi

**Reports To:** Deputy Country Director (Technical)

**Grading Level:** E1

**Compensation**

A monthly compensation of INR 60,000 subject to deduction of TDS as per Income Tax Act Rates will be paid to the consultant. All Project related expenses would be reimbursed, as agreed upfront. Any revision to the compensation above will be after due mutual discussion and written intimation.

**Term**

This engagement shall commence upon execution of this Agreement. The Agreement shall continue in full force and is effect from **May 03, 2023** to **May 02, 2024** and is extendable based on the review of Consultant’s performance by the Foundation and mutual concurrence on revised terms of engagement.