**Scope of Work**

|  |
| --- |
| ***Capacity Building Initiative***   * Develop content on occupational health hazards session for the two-day training program of the volunteers. * Delivery of the content   Take sessions for volunteers as per the schedule for four batches.  (2 sessions on Day 1 and Interaction with volunteers on Day 2)   * Total days required – 7 days for 5 batches. |
| ***IT Intervention***   * Work towards integration of the NCD visits with regular OP consultation visits in the OP module * Define the scope of integration. * To identify the specific NCDs that will be included in the integration. * Develop the integration plan. * Creation of Module for health volunteers to capture the data of follow up assessment. * Define the data elements for creation of the follow up module. * Creation of Common Data Environment * Monitoring the data collected by volunteer. * Overall, Scope document created for reference to IT Vendor and TSRTC for implementation with timelines * Total number of days required – 4 days |
| ***Command center initiative***   * Develop the SOPs for the activities of Command Centre * Orientation of the team at the command center * Periodic monitoring of the activities of the Command Centre * Total number of days required – 2 days |

**Compensation**

A fee of INR 10,000 per working day is agreed upon. The engagement is for 20 days over the period of 4 months amounting to INR 200,000 subject to deduction of TDS as per Income Tax Act Rates will be paid to the consultant during the contract period. The payment will be released only on the completion of deliverable and by providing the timesheet/invoice.

|  |  |  |
| --- | --- | --- |
| **Deliverable** | **Timeline** | **Installments** |
| Development of Content | July 2023 | 10% |
| Delivery of Content during the training program | July 2023 | 20% |
| Develop IT integration plan as per scope and scope document for IT Vendor | October 2023 | 30% |
| Establishment of Command Centre and orientation of team on command center | October 2023 | 30% |
| *\*Payment is subject to delivery of the milestones and acceptance of the deliverable by the client* | | |

**Term**

This engagement shall commence upon execution of this Agreement. The Agreement shall continue in full force and is effect from **June 26, 2023** to **October 31, 2023.**