**Scope of Work**

**Workshop**

MetLife have requested ACCESS Health to host a workshop at the Latin America Impact Investing Forum in Merida, Yucatan on 20 February to 2 March 2023.

Sílvio Aquino will be representing ACCESS Health at the workshop. The workshop would consist of presenting high level findings from our scoping work across the four markets of Brazil, Mexico, Chile and Colombia, along with leading a co-creation methodology so that participants understand more in-depth the challenges of paying for and accessing healthcare.

**Compensation**

Consultancy fees - US$5,000 (this includes all preparation for the workshop – gathering materials from all the focus-countries, creating presentation, aligning co-creation strategy – travelling to the Forum, delivering workshop, network and reporting backpost-forum with results and potentials leads of future engagement)

Other expenses – These are approximate. Please share the receipts of the actual costs for reimbursement.

Roundtrip air tickets economy - $950

Accommodation (hotel indicated by the Forum with discount) - $650 for 4 nights (27 Feb to 3 Mar)

Meals, local transportation, and incidentals – avrg $500 ($100/day)

Visa - $48

The payment for the consultancy fees and meals, local transportation, and incidentals will be made upon completion of the workshop and submission of an invoice to [rajvi.mehta@accessh.org](mailto:rajvi.mehta@accessh.org).

You may send a separate invoice with the flight and accommodation expenses as soon as it has been purchased if preferred.

**Term**

This engagement shall commence upon execution of this Agreement. The Agreement shall continue in full force and is effect from **February 13, 2023** to **March 17, 2023**.