



## FOR FOREIGN CITIZENS STARTING JANUARY 2020

### TARGET GROUP

Foreign citizens who want to start their professional activity under the Employment, Self-Employed Workers or Domestic Service schemes.

### WHERE TO SUBMIT THE APPLICATION

- In the (NISS NA HORA) desks at the headquarters of the Social Security District Centres
- In the Social Security customer information local services (List available at [www.seg-social.pt](http://www.seg-social.pt), in the Highlighted News menu "Notícias em Destaque")



### NECESSARY DOCUMENTS

#### Employees and Domestic Service Workers:

- Application forms RV 1009/2018-DGSS and RV 1006/2018-DGSS;
- ID document and the respective simple copy – Passport, Citizen Card or other civil identification document of the country of origin;
- Copy of the tax identification document (NIF)
- Employment contract and the respective simple copy containing the following information:
  - The worker's name and address;
  - The employer's name and headquarters' address;
  - The employer's activity;
  - Activity for which the worker was hired;
  - Work place and normal working period;
  - Earnings amount and frequency of payment;
  - Date of the employment contract beginning;
  - Type of employment contract;
  - Signatures of the parties.

#### Self-employed workers:

- Application forms RV 1000/2019-DGSS and RV 1006/2018-DGSS;
- ID document and the respective simple copy – Passport, Citizen Card or other civil identification document of the country of origin;
- Copy of the self-employment activity beginning statement, issued by the Tax and Customs Authority