MOIN SHEIKH

PERSONAL - DETAILS

DOB: 03/01/1996

Nationality: Indian

Gender: Male

Marital Status: Unmarried

Languages: Hindi, English

Permanent Address:

Omkareshwar Road Sanawad, (M.P.)

<u>INTERESTS</u>

Reading

Meditation

Travelling

Sports

CONTACT

Phone: 8982763863 | Email: moinsheikh665@gmail.com | Present Address: Khajrana, Indore

WORK - EXPERIENCE

Present - Telesales Executive at Teleworld marketing, Indore

- Contact customers to inform them about a product or service.

- Developed strong relationship with costomers.

03/2020 - 09/2023 - Distributor of fino payment bank

• Account opening / Cash deposit & withdrawal.

• AEPS & mini ATM (card swipe) / Bill payment.

09/2017 - 01/2020 - Supervisor at tata motors, Service centre

Recorded maintenance actions in vehicle logbooks.

Assist customer's queries.

ADUCATION

2019-20 - Post graduation diploma in computer applications (PGDCA)

Makhanlal chaturvedi national university of journalism and communication, Bhopal

Percentage: 70%

2013-17 - Bachelor of engineering - Mechanical Engineering

Sardar patel institute of technology and management, Mandleshwar (M.P.)

University: Rajiv Gandhi Proudyogiki Vishwavidyalaya, Bhopal

CGPA: 6.98

2012-13 - PCM - Higher secondary examination, MPBSE

Board of secondary education, Madhya Pradesh, Bhopal

Vimala convent higher secondary school, Sanawad, Madhya pradesh

Percentage: 55%

2010-11 - High school examination, MPBSE

Board of secondary education, Madhya Pradesh, Bhopal

Vimala convent higher secondary school, Sanawad, Madhya Pradesh

Percentage: 60%