

Priya Chand V.P

• +91-6303624694 • payanipriya1997@gmail.com

EXPERIENCE

MASTER'S SCHOOL – Chittoor, AP *June 2023 – present*

Teacher and office assistant

- Taught 1st grade all subjects to classes of up to 30 students and received praise from the principal regarding my inventive classroom management strategies.
- Created more effective classroom engagement by providing daily quizzes and academic games.
- Graded tests, quizzes, assignments and called parents to keep them of student progress.
- Coordinated travel arrangements for trips and events, resulting in cost savings of over 10%

EDUCATION

- SSC from **The Indian School of English**, Chittoor with **9.7 CGPA**, 2013.
- Intermediate from **Vijetha junior college**, Chittoor with **8.3 CGPA**, 2015.
- Graduated in the stream of **B.com** from **Vijetha degree college**, Chittoor Affiliated to SVU Tirupati, with **8.4 CGPA**, 2018.

SKILLS & ABILITIES

- Microsoft Office
- C, C++
- Finance, Banking, Accountancy
- Tally
- Digital Marketing Concepts.
- Spreadsheets (MS Excel)
 - Analytical Knowledge and Logical Problem solving.
 - Scheduling & Planning: Calendar Management, Event Planning, Travel Arrangements, Time Management
 - Classroom Management, Lesson Management, Communication, Curriculum
 - Development, Assessment and Evaluation, Collaboration, Problem Solving
 - Adaptability

Languages:

- English (Speak & Write)
- Telugu (Native)
- Tamil (Speak)
- Hindi (Speak & Write)

Personal details:

Father name	:	Late V.P. Payani
Date of birth	:	26-03-1997
Marital status	:	Married
Gender	:	Female
Address	:	H.no:2-105,197 Ramapuram, Gudipala(M) Chittoor, Andhra Pradesh.
Pin code	:	517403

Declaration:

I hereby declare that all the information provided is true to the best of my knowledge and belief.

Date:**Place: Chittoor****Signature: V.P.Priyachand**