

## **FORMAT OF APPLICATION FOR INCOME CERTIFICATE**

**To**

The Mandal Revenue Officer,  
----- Mandal  
----- District

Sir,

1. Full Name of the applicant -----
2. Name of the Father/Husband/Guardian -----
3. Age of the Applicant-----
4. Complete address of the Applicant -----
5. Purpose for which income certificate is applied for
6. Details of immovable properties of the father/husband/guardian-----
  - a. Lands                      Village                      Extent                      Annual income
  - b. Details of house owned ( house No. as per Grampachayat record)
  - c. Details of shop(s) owned ( as per Grampachayat record)
  - d.Details of annual income from house and shop mentioned above ----
  - e.Details of tax paid to the Gram Panchayat on above house / shop
  - f. Details of other income if any -----

Annual income on employment

annual income on business.

**Signature of the applicant.**

### **Declaration**

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief. In the event that any of the details are proved to be false I am liable for punishment under Sec.1999 & 2000 of the Indian Penal Code.

**Signature of the Applicant**

### **RECEIPT NO**

Sri ----- S/o W/o D/o ----- of -----Village  
has submitted an application for income certificate and is received by this office  
on ----- date. The certificate will be issued within 15 days from this day  
failing which the applicant may represent before superior officer in this regard.

**Signature and designation of the  
person receiving the application**

## **AFFIDAVIT**

(On Rs. 10/- Non judicial stamp paper or affix Rs. 10/- special adhesive stamp)

I ----- S/o Sri ----- aged about -----  
-- years having an occupation of -----, resident of ----- do  
hereby solemnly affirm and state on oath as follows.

I am the deponent herein as such I am well acquainted with the facts of this affidavit. I  
submit that I am the permanent resident of -----  
(give complete address) of ----- Mandal ----- District.

I submit that I belong to ----- Scheduled Caste/Tribe/Backward class  
Group ----- at Sl.No. -----which was assigned in the AP Gazette.

I submit that I have an annual income of Rs. ----- from all sources.

The said certificate of caste, residence and income is necessary for my son named-----  
-----.

The above facts stated are true and correct to the best of my knowledge and belief.

Hence this affidavit.

Sworn and signed before me on this  
-----day of -----month -----year  
at ( place) -----.

DEPONENT.

NOTARY.

-----

(This format of affidavit is common for caste, residence & income certificates. The  
applicant needs to declare only the appropriate clauses. In case the application is for all  
the three certificates as above only one affidavit including all the three clauses will  
suffice)