1. Resume preparation

This is considered to be the first task and a very important one as this is the first thing which will impress a vendor or a recruiter.

So a proper resume with projects, Highlighting the keywords etc should be properly done.

1. References (Recent two projects professional references- US)

So while preparing the resume it is necessary to contact friends/relatives/seniors for references.

All they should do is when a person mails them asking some details about the candidate they have to call to the number which they provide in the e mail and respond accordingly.

1. Contact marketing team: Raju-9725527237, email: raju@businessintelli.com (Marketing Lead)

So once the resume is made we have to contact the marketing team of the company and make sure our documents(DL,EAD) are ready from the concerned person or you can make them ready from outsiders as well. And further instructions will be given by the marketing team.

1. Send the required documents to the marketing team (DL, OPT-EAD)

Send the documents to the marketing team and make sure you are ready with the resume and references for the marketing to be started.

1. Vendor calls preparation 🡺 Marketing team/Consultants

So the main thing for attending a vendor call is being confident. Confident in speaking to people and of course make them believe you are capable for the position. And this is the first step where our resume should be picked for further rounds of interviews so should be careful and confident.

1. Prepare tell me about yourself doc, project explanation and definitions documents and keep them handy.

So for the vendor calls we need to be prepare a few personal documents (can contact Kranthi, He is really having a very good stuff)like tell me about yourself and also make ourselves comfortable in explaining or talking to people about that. Also should prepare and learn few things like keywords, definitions, first two projects, few faq’s of an interview etc.

1. Talk to a proxy (if needed).

Going further in the process the interviews might be difficult for few people so they can contact any proxys available or sometimes company may provide that. If you are going for a proxy you have to practice accordingly to crack the interview.