

LETTER OF AGREEMENT

I authorise Pontoon/Adecco UK Ltd or the Adecco Group of Companies ("the Company") or any agent ("the Agent") thereof to carry out all necessary enquiries to verify the information I have submitted on my application form. I also authorise and give my consent to the Company or Agent to share and/or disclose to the end client ("the Client") the information and/or results obtained as a result of these enquiries for the purposes of pre employment vetting and to meet audit requirements.

I authorise the Company or Agent to contact all the referees disclosed on my application form and give my consent to them obtaining references from them in order to verify the information I have provided. If the referee provided is not in a suitable position of authority to respond to any request, I understand an alternative referee may be contacted. I also consent to any references received being viewed and/or shared with the Company, the Client and the Agent for the purposes of pre employment vetting.

I certify that to the best of my knowledge, the information I have provided to the Company including the information held on my CV and/or application form is complete and accurate in every respect. I understand that a false statement or omission of facts therein may result in a disciplinary investigation undertaken by my employer which could lead to disqualification from employment or result in my subsequent dismissal for cause if I am employed.

I hereby authorise the Company, the Client or any Agent acting on its behalf, as frequently as deemed necessary during the tenure of my assignment, to verify information presented on this form, and to the extent permitted by law and with regard to any local country specific legislation, to procure credit/financial probity reports and to investigative global sanctions and watchlist reports for that purpose.

I understand that if I have resided outside of the UK, in another country, where legally permissible within a background screening context, that the Company, their Client and the Agent will apply for both credit and criminal records checks on my behalf and I agree to provide any assistance or documentation required to complete the check applications. I consent to the information contained in the checks being viewed by the Company, their Client and the Agent. I understand and agree that the Company, their Client and the Agent will treat the results in accordance with the Company's policy on the secure storage, handling, use, retention & disposal of criminal records checks.

I am aware that it may be necessary for the information given in this application to be transferred to countries outside the EEA, which may have less comprehensive data protection legislation than the UK.

Fraud Prevention: Where Applicable.

We will check your details with/against fraud prevention databases. Should our investigations identify fraud or the commission of any other criminal offence by you [on your part] when applying for, or during the course of your [employment or duties] with us, we will record the details of this on the relevant fraud prevention databases. This information may be accessed from the UK and other countries and used by law enforcement agencies and by us and other organisations to prevent fraud.

Please sign below to confirm you understand how your data will be used should our investigations identify fraud or the commission of any other criminal offence by you.

Please contact us at: Millennium Bridge House, 2 Lambeth Hill, London, EC4V 4BG if you want to receive details of the relevant fraud prevention databases through which we share information.

DISCLAIMER:

Adecco UK Ltd will endeavor to carry out all enquiries with referees in an ethical and appropriate way. This information may be accessed from the UK and other countries and used by law enforcement agencies and by us and other organisations to prevent fraud.

Applicants name: _____

Please Print Full Name Above

Signature: _____

Date: ____ / ____ / ____

D.O.B: ____ / ____ / ____

When completed, please return this form:

By Email to: **documents@mail.backgroundcheckingservice.com**

By Fax to: **0844 561 0815**

By Post to: **1st Floor IC3, Keele University Science and Business Park, Staffordshire, ST5 5NP.**

The Adecco Group comprises Adecco, Ajilon Consulting, Badenoch & Clark, Computer People, Glotel, Pontoon, Judd Farris, Modis, Office Angels, Roevin, Spring Personnel & Spring Technology

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