**Accounts and signing in**

When you set up your Surface, an account is set up for you. You can create additional accounts later for family and friends, so each person using your Surface can set it up just the way he or she likes. For more info, see All about accounts on Surface.com. There are several ways to sign into your Surface Pro 4:

Use the sign-in screen

1. Turn on or wake your Surface by pressing the power button.
2. Swipe up on the screen or tap a key on the keyboard.
3. If you see your account name and account picture, enter your password and select the right arrow or press Enter on your keyboard.
4. If you see a different account name, select your own account from the list at the left. Then enter your password and select the right arrow or press Enter on your keyboard.

Use Windows Hello to sign in

Since Surface Pro 4 has an infrared (IR) camera, you can set up Windows Hello to sign in just by looking at the screen. If you have the Surface Pro 4 Type Cover with Fingerprint ID (sold separately), you can set up your Surface sign you in with a touch. For more info, see What is Windows Hello? on Windows.com.

Sign out

Here's how to sign out: Go to Start, and right-click your name. Then select Sign out.

**Get to know Windows 10**

Here are some of the basics about Windows 10. For more info, see Get Started with Windows 10 on Windows.com

Go to Start

Select Start in the taskbar or press the Start key on your keyboard to open the Start menu.

At the lower left of the Start menu, you'll find quick links to File Explorer, Settings, Power (shut down, sleep, and restart), and All apps. The apps you've used most often appear at the upper left. Your name and profile picture appear at the top of the left side. Select them to change your account settings, lock the screen, or sign out.

Tiles on Start act as quick links to apps. You can rearrange, resize, add, and remove tiles whenever you want. For more info, see Love it? Pin it on Windows.com.