e-Granthalaya 3.0

A Digital Agenda for Library Automation and Networking
Request Form for FREE Copy of the Software
(Only for Government and Government Funded Organizations)

1.   Name of Requester   :
2.   Designation   :
3.   Address/City/State   :

4.   Phone   :
5.   Email   :
6.   Mobile   :
7.   Name of Organization   :

8.   Name of Ministry/Deptt.   :

9.   No of Library Staff   :
10.   Collection Status
        a.   Books   :
        b.   Bound Journals   :
        c.   Reports   :
        d.   Manual   :
        e.   Standards   :
        f.   Audio-visuals   :
        g.   Current Journals   :
        h.   Others   :
11.   Hardware / Software (available)   :
        a.   No. of Computers/Desktops   :
        b.   Configuration   :
        c.   Internet Connectivity (Y/N)   :
        d.   Operating Systems/Version   :
        e.   LAN/Internet available?   :
12.   Name of NIC Co-ordinator (if any)   :
13.   Whether already automated ?   :
             a). Name of Software   :
             b). No. of Records entered :
14.   Mode of Implementation   :   (Standalone / Client-Server)

NOTE: Do you wish to avail FREE Hosting Facility of Library Catalog accessible in public domain, in a shared database in NIC Server with a Home Page of your Library (Only for Govt Lib.)? Yes/No

NOTE: If you wish to avail **e-Granthalaya Empanelment Services** of NIC/NICSI (for Govt Only) then Plz select the Services Items given in the attached form.

SEND TO (with Covering Letter on Letter head duly signed by Authority)
        Ram Kumar Matoria,
        Technical Director
        Library & Information Services Division
        NATIONAL INFORMATICS CENTRE
        A-Block, CGO Complex, Lodhi Road,
        New Delhi – 110 003 (INDIA)
        EMAIL: rkmatoria@nic.in Ph. 011 – 24305487
        Web Site: http://egranthalaya.nic.in

Support Services Charges (Optional)
From
National Informatics Centre Services Inc (NICSI)
(A Government of India Enterprise Under NIC)
Ministry of Communications and Information Technology, Government of India
Add: Hall No.2/3, 6th Floor, NBCC Tower, 15 Bhikaji Kama Place, New Delhi-110066
Phone: 26105054,26711304,26105159,26105182, Fax: 26105212, 26161650
Email: mdnicsi@nic.in, Web Site: http://nicsi.com

S.N	Services / Items	Type of Library	Rates(Rs)	Quantity	Total (Rs)
1.	**Installation of the Software**				
	Installation + 3-days on-site Training + 1 Month technical Support + 100 sample records of books data entry	**A.** Small Library (upto 10,000 Copies)	**42,000.00**		
		B. Medium Library (10,000-25,000 copies)	**47,000.00**		
		C. Large Library (25,000 onwards)	**52,000.00**		
2.	**Data Entry Rates per Record**				
	A. Without PC (on Users PC)	A. Basic Data Entry *	**12.00**		
		B. Detailed Data Entry**	**18.00**		
	B. With PC from Vendor	A. Basic Data Entry	**16.00**		
		B. Detailed Data Entry	**22.00**		
3.	**Manpower Requirements for Post Implementation Support (Rates Per Man Month)**				
	Manpower Deployment on Site Support	A. System Administrator	**49,000.00**		
		B. Operations Manager	**40,000.00**		
		C. Operation Assistant	**35,000.00**		
		D. Library Associate	**30,000.00**		
		E. Library Assistant	**25,000.00**		
		F. Data Entry Operator	**12,000.00**		
4.	**Data Migration (Rates per Records)**				
	Data Migration (From EXCEL or any Source) (Migration will be completed in 1 month)	A. Above 50,000 Records	**49,000.00**		
		B. 40,000 – 50,000 Records	**40,000.00**		
		C. 20,000 – 40,000 Records	**35,000.00**		
		D. 15,000 – 20,000 Records	**30,000.00**		
		E. 10,000 – 15,000 Records	**25,000.00**		
		F. Upto 10,000 Records	**12,000.00**		
5.	**Additional Charges**				
	NICSI Admin Charges	A. Upto 70 lacs	**8%**		
		B. 70 lacs – 3 Crores	**7%**		
		C. 03 – 25 Crores	**5%**		
		D. 25 – 50 Crores	**4%**		
		E. 50 Crores & above	**3%**		

NOTE: Please Tick the service/items required and send us to generate the Performa Invoice from NICSI.
Also mention the Name and Address of person in which name PI is required.
* Basic Data Entry includes all available fields in a document without ABSTRACT, SUMMARY, KEYWORDS and No Classification.
** Detailed Data Entry include all available filed in a document with ABSTRACT or SUMMARY, KEYWORDS and Classification of Documents as per the Library Requirements.

Name of Person in which name PI will be generated: _____
Postal Address: _____
_____

Terms and Conditions

1. On receiving your requirements for above mentioned paid services, we will send you the Performa Invoice for payment.
2. Taxes and other Government Levies extra as per applicable from time to time
3. The installation and training have to be completed within two months from date of issue the work order per site/library by the empanelment agencies.
4. For data entry time duration will be one month for correct entry of 5000 documents collection in a library.
5. For bigger size of libraries, the total duration will be calculated proportionately with unit library of 5000 documents size and deployment resources.
6. The payment will be made in 100% advance payable by A/C payee Demand Draft in favour of 'National Informatics Centre Services Incorporated, New Delhi' along with P.O (Charges towards the Demand Draft to be borne by the user)
7. Once NICSI receives the full payment in advance, Work Order to be assigned to any of the three agencies empanelled for rolling out of e-Granthalaya software.
8. Detailed empanelment document available at http://egranthalaya.nic.in , or write us for more details

Roles and Responsibilities

[A]. Roles, Responsibilities and obligations of NIC

- NIC will provide e-Granthalaya software at ZERO Cost.
- Whenever, new version of the software will be released, NIC will assist in upgrading without any charge.
- NIC will provide technical consultation from time to time.
- NIC organizes training programs , from time to time, in various part of the country, library staff can attend such program. Announcement about the program is posted at http://egranthalaya.nic.in

[B]. Roles, Responsibilities of NICSI

- NICSI is the consulting agency, a Government of India Enterprise under NIC.
- NICSI will submit the Performa Invoice to the users against their requirements
- NICSI will get the project amount in full and final 100% advance by Demand Draft in favour of '*National Informatics Centre Services Incorporated, New Delhi*'
- NICSI will issue the JOB ORDER to any of the three empanelled Agency

[C]. Roles and Responsibilities of the Empanelled Agency as per the work order.

- Will deploy the designated manpower to complete the task
- Will interact with the users to understand the requirements
- Will get complete the task within stipulated time period
- Will get completion certificate from Users to be submitted to the Project Implementation Committee of NIC/NICSI (PIC).

[C]. Roles and Responsibilities of the Users

- Users will co-ordinate with empanelled agency to complete the task
- Users will check for Quality Control and will supervise the job
- Users will issue the 'Completion Certificate' to the empanelled agency

List of Agencies Empanelled in NICSI for the Above Rolling Out Servies:

1. M/s. IAP Co Private Ltd, , 3F Palam Triangle, Palam Vihar, Gurgaon. Ph. +91 124 4133500/4133555 / Ms Shikha Arora (09971204213). Email: shikha.arora@iapinfotech.com web site: http://www.iapcorp.com

2. M/s. Total IT Solutions P Ltd, WZ-248, Plot No.7, Inderpuri, New Delhi . Ph. +91 11 - 25832289/25836316 / Ms. Puja Mitra (09350277031). Email: puja@totalit.co.in Web Site: http://www.totalit.co.in