



IPC PRACTICES - GENERAL CHECKLIST



GOVERNMENT MEDICAL COLLEGE HOSPITAL, THIRUVANANTHAPURAM

Date:			Inspected by (Name):						
			Designation:						
Instructions: * Write the Area / Zone inspected in the given space * Write score in space provided * In casualty each zone to be inspected separately					Area / Zone visited				
					1	2	3	4	5
Sl no	Items	Criteria	Options	Score					
1	Hand Hygiene (Max score: 6)	Availability of hand washing facility & display of hand washing instructions	Yes	2					
			Satisfying one criteria	1					
			No	0					
2		Availability of alcohol based hand rub / soap, whichever is appropriate	At nurses station	2					
			Not available	0					
3		Adherence to 5 moments of (WHO) hand hygiene in proper manner	Always	2					
	Sometimes		1						
	Not practiced		0						
4	Safe Injection Practices (Max Score : 12)	Date & time of multidose vials noted & discarded as specified	Yes	2					
			No	0					
5		Injections & infusions are prepared using aseptic technique	Yes	2					
			No	0					
6		Needles kept open on stopper of vial	No	2					
			Yes	0					
7		Date & time of I/V cannula insertion noted	Yes	2					
			No	0					
8		Aseptic precautions adopted while using 500 ml Normal Saline as diluent	Yes	2					
			No	0					
9		Injection trolley cleanliness	Clean	2					
			Not clean	0					
10	Disinfection & Sterilization practices (Max Score: 14)	Cheatle forceps and holders cleaned and autoclaved	Daily	2					
			Occasionally	0					
11		Contact time for sterilization of sharps and reusable devices using CIDEX	8-10 hours	2					
			Not sure	0					
12		Date of reconstitution of CIDEX & its usage	Performed accordingly	2					
			Not performed as per guidelines	0					
13		Reprocessing of critical devices	Autoclave / ETO	2					
			Boiling in ward sterilizer for more than 20 minutes	1					
			Boiling in ward sterilizer for less than 20 minutes	0					
14		Autoclaved pack / drum (with date of autoclaving) kept in clean area	Yes	2					
			No	0					
15		Maintenance of boiler	Daily cleaning & change	2					

			of water + fully immersed instruments						
			Any one of the above performed	1					
			Not performed	-1					
16		Dressing trolley clean & well maintained	Yes	2					
			No	0					
17	Spill management (Max score:4)	Spills managed as per protocol	Yes	2					
			No	0					
18		Availability of spill management kit with all necessary items	Yes	2					
			No	0					
19	Sanitation & Hygiene assessment (Max Score : 28)	Visible or tangible dirt, grease, stains etc. in floors, walls, furniture, equipments	No	2					
			Yes	0					
20		Cobwebs / Bird nest / Seepage on walls and roof	No	2					
			Yes	0					
21		Frequency of wet moping of patient care area	3 times /day or more	2					
			2 times/day	1					
			Daily	0					
22		Frequency of cleaning of toilets of both staff & patient (confirmed with toilet cleaning checklist)	3 times/day or more	2					
			2 times/day	1					
			Daily	0					
23		Usage of freshly prepared Bleach solution (0.5 - 1%)	Used in 8 hours	2					
			Used in 24 hours	1					
			Others	0					
24		Staff know about preparation & proper storage of bleach solution in correct concentration	Yes	2					
			No	0					
25		Direction of floor cleaning – from clean to dirty area	Yes	2					
			No	0					
26		Separate mops for patient care area & general area	Clean separate mops	2					
			Common mop for all areas	0					
27		Disinfection and washing of mops after every cleaning cycle	Yes	2					
			No	0					
28		Monthly cleaning & defrosting of refrigerator - verify records	Performed	2					
			Not performed	0					
29		Arrangement of items in refrigerator	Well arranged & maintained	2					
			Presence of blood bags / culture sample bottles	0					
30		Terminal cleaning of patients' bed & surroundings	Yes	2					
			No	0					
31		Monthly cleaning by House Keeping Department	Performed	2					
		Not performed	0						

32		Ward store maintenance	Well maintained	2					
			Not maintained	0					
33	BMW collection, Storage, Transport (Max Score : 22)	Instructions for segregation and handling of Bio Medical Waste have been displayed prominently.	Displayed at all points of BMW collection	2					
			Displayed at some points	1					
			Not displayed	0					
34		BMW covers kept in respective color coded bins	Done	2					
			Not done	0					
35		Anatomical waste, Solid infectious wastes, used / discarded medicines	Collected only in Yellow colored bin / cover	2					
			Mixed with other waste	-1					
36		Sharp waste	Collected only in White puncture proof container with waste fully immersed in 1% bleach solution	2					
			Collected only in white open container with 1% bleach solution	1					
			Mixed with other waste	-1					
37		Recyclable waste (tubing, bottles, IV sets, catheters, urine bags, syringes and gloves.	Collected only in Red colored bin / cover	2					
			Mixed with other waste	0					
38		Used needles recapped before disposal.	No	2					
			Yes	0					
39		Glassware, metallic body implants	Collected only in Blue container	2					
			Mixed with other waste	0					
40		Food and other bio degradable waste	Collected only in separate container	2					
			Mixed with other waste	0					
41		BMW bins kept covered with lid	Yes	2					
			No	0					
42		BMW bags changed when ¾ full	Yes	2					
			No	0					
43		Waste collection bins & transportation bins washed & cleaned with freshly prepared bleach solution in each shift.	Yes	2					
			No	0					
44	BMW - Protection of handlers: (Max	Use of appropriate PPE by waste handlers (Mask, Gloves, Apron)	Available and used at all times of waste handling	2					
			Available & used occasionally	1					

			Not available / Not used	0					
45		Staff has been trained for Bio Medical Waste management	Yes	2					
			No	0					
46		Staff aware of the needle stick injury management	Yes	2					
			No	0					
47		All HCWs got immunized for Hepatitis B	Yes	2					
			No	0					
48	Actions taken at times of needle stick injury	Reported and consulted for prophylaxis within 2 hours	2						
		Reported and consulted for prophylaxis within 24 hours	1						
		Reported and consulted for prophylaxis after 24 hours	0						
49	BMW Supervision (Max score: 4)	Frequency of sensitization through link nurses	At least once in a week	2					
			Once in two weeks or more	0					
50		Frequency of rounds by supervisory staff	3 times / day	2					
			2 times / day	1					
			Daily	0					
Maximum Score: 100									
Major defects identified:									
Suggestions:									
Signature of the Inspector									