AMAR EMPLOYMENT AGENCY 810 Geylang Road #03-13 City Plaza Singapore 409286

LICENCE NO . 12C5140

**BIO-DATA OF FOREIGN DOMESTIC WORKER (FDW)**

\*Please ensure that you run through the information within the bio data as it is an important document to help you select a suitable FDW

1. **PROFILE OF FDW**

**A1 Personal Information**

|  |
| --- |
|  |

1. Name:  **IDA SARIYANI**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2** | **6** |  | **0** | **7** |  | **8** | **1** | Age : | **3** | **5** |

2. Date of birth:

3. Place of birth:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **5’0** | **F** | **T** | cm | **5** | **0** |

4. Height & weight: kg

5. Nationality: **INDONESIAN**

6. Residential address in home country: **BANDUNG**

**JAKARTA INDONESIA**

7. Name of port / airport to be repatriated to:\_IND \_\_

8. Contact number in home country:

9. Religion: **MUSLIM**

10. Education level:  **SMP**

11. Number of siblings:

12. Marital status:  **MARRIED**

13. Number of children: TWO

14.Age(s) of children (if any): \_11YEARS & 4 YRSOLD \_

**A2 Medical History/Dietary Restrictions**

14. Allergies (if any): **NONE**

15. Past and existing illnesses (including chronic ailments and illnesses requiring medication):

Yes / No Yes / No

**X**

**X**

i. Mental illness vi. Tuberculosis

**X**

**X**

ii. Epilepsy vii. Heart disease

**X**

**X**

iii. Asthma viii. Malaria

**X**

**X**

iv. Diabetes ix. Operations

**X**

v. Hypertension x. Others:

16. Physical disabilities: **NONE**

17. Dietary restrictions: **NONE**

18. Food handling preferences: □ No pork □ No beef □ Others:

**A3 Others**

19. Preference for rest day: \_ 2x rest day(s) per month.

20. Any other remarks: $550/ WITH EVERY SUNDAYS OFF

**(B) SKILLS OF FDW**

**B1 Method of Evaluation of Skills**

Please indicate the method(s) used to evaluate the FDW’s skills (can tick more than one):

□Based on FDW’s declaration, no evaluation/observation by Singapore EA or overseas training centre/EA

□Interviewed by Singapore EA

□Interviewed via telephone/teleconference

□Interviewed via videoconference

□Interviewed in person

□Interviewed in person and also made observation of FDW in the areas of work listed in table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/No** | **Areas of Work** | **Willingness**  **Yes/No** | **Experience**  **Yes/No**  **If yes, state**  **the no. of**  **years** | **Assessment/Observation**  **Please state qualitative observations of FDW and/or rate theFDW**  **(indicate N.A. of no evaluation was done)**  **Poor …………..…Excellent...N.A**  **1 2 3 4 5 N.A** |
| **1.** | **Care of infants/children**  **Please specify age range: newborn AND ABOVED** | **YES** | **She experience taking care newborn baby.** | **(5**) |
| **2.** | **Care of elderly** | **YES** | **Experience and looking after elderly** | . **(5)** |
| **3.** | **Care of disabled** |  |  |  |
| **4.** | **General housework** | **YES** | **Good in housekeeping** | **(5 )** |
| **5.** | **Cooking**  **Please specify cuisines:** | **YES** | **Experience cooking. Malay food,Chinese,indian food** | **( 5)** |
| **6.** | **Language abilities (spoken)Please specify** |  | **Able to speak english** | (5) |
| **7.** | **Other skills, if any**  **Please specify:** |  |  |  |

□Interviewed by overseas training centre / EA (Please state name of foreign training centre / EA: )

State if the third party is certified (e.g. ISO9001) or audited periodically by the EA:

□ Interviewed via telephone/teleconference

□Interviewed via videoconference

□ Interviewed in person

□ Interviewed in person and also made observation of FDW in the areas of work listed in table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/N** | **Areas of Work** | **Willingness**  **Yes/No** | **Experience**  **Yes/No**  **If yes, state**  **the no. of**  **years** | **Assessment/Observation**  **Please state qualitative observations of FDW and/or rate theFDW**  **(indicate N.A. of no evaluation was done)**  **Poor …………..…Excellent...N.A**  **1 2 3 4 5 N.A** |
| **1.** | **Care of infants/children**  **Please specify age range: newborn & ABOVED** | YES | Experience taking care children.singapore and overseas | Experience in Singapore since 2000 till 2004. She took care newborn baby. Very reliable and humble. **( 5 )** |
| **2.** | **Care of elderly** |  |  | (4) |
| **3.** | **Care of disabled** |  |  |  |
| **4.** | **General housework** | YES | GOOD IN HOUSEKEEPING | Able to work independently. Very neat and hardworking person. She knows how to use all the electrical appliances like vacuum cleaner, washing machine, rice cooker, blender and etc. She is very neat and intelligent person who learn things fast. She has a very nice personality and easily can get along with children and elderly.  **( 5 )** |
| **5.** | **Cooking**  **Please specify cuisines:** | Yes | Can cook muslim food. Chinese and indian food | She can cook Chinese food and Indonesian food,malay and indian food. She is a good cook.she has learn cooking from her previous employer.  **(5 )** |
| **6.** | **Language abilities (spoken)**  **Please specify:** |  | She speak english | **(5)** |
| **7.** | **Other skills, if any**  **Please specify:** |  |  |  |

**(C) EMPLOYMENT HISTORY OF THE FDW**

**C1 Employment History Overseas**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | | **Country**  **(including FDW’s home country)** | **Employer** | **Work Duties** | **Remarks** |
| **From** | **To** |  |  |  |
| **4years** |  | **Jordan** | **Arabic family** | **Look after elderly and housekeeping,cooking** |  |
| **1years** |  | **Saudi** | **Muslim family** | **She took care 4 kids and housekeeping. She work with other helper.** |  |
|  |  |  |  |  |  |

**C2 Employment History in Singapore**

Previous working experience in Singapore **□Yes** □No

(The EA is required to obtain the FDW’s employment history from MOM and furnish the employer with the employment history of the FDW. The employer may also verify the FDW’s employment history in Singapore through WPOL using Sing Pass)

**C3 Feedback from previous employers in Singapore**

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach testimonial if possible),

please indicate the feedback in the table below:

|  |  |
| --- | --- |
| **Feedback** | |
| **Employer 1** | **14/10/2000 to 30/04/2004 = malay family, duties cooking,housekeeping and take care children.** |
| **Employer 2** |  |
| **Employer 3** |  |
|  |  |
|  |  |

**(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER**

□FDW is not available for interview

□FDW can be interviewed by phone

□FDW can be interviewed by video-conference

□FDW can be interviewed in person

**(E) OTHER REMARKS**

Ida Sariyani, worked in Singapore before and finished her yrs contract with the same employer. She is well experienced in doing household chores, cooking Malay dishes, taking care of employer children and do marketing. She is the one who prepare the children daily meals, sending and fetching them to/from school, attend to their daily needs when both the employer are out for work. She can cook malay food very well, she also cooks Chinese food and Indian food. She is a fast learner.She knows how to use all the electrical appliances like vacuum cleaner, washing machine, rice cooker, blender and etc. She is very neat and intelligent person who learn things fast. She has a very nice personality and easily can get along with children and elderly.As how much she loves to take care of children, she is also keen to take care of elderly. Ida Sariyani, is a responsible and trustworthy person. She is ideal to work for any family.

**Ida Sariyani**

FDW Name and Signature EA Personnel Name and Registration Number

Date: Date:

I have gone through the 4 page bio data of this FDW and confirm that I would like to employ her

Employer Name and NRIC No.

Date:

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

**IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA**

* Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in

person/phone/videoconference) to ensure that she can communicate adequately.

* Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing
* household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young childrenor the elderly.
* Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
* You may wish to pay special attention to your prospective FDW’s employment history and feedback from the FDW’s

previous employer(s) before employing her.