भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

STORES AND PURCHASE SECTION

FORM NO. SP-2P

Phone : +91-7896889015

Date : 06-10-2016

PURCHASE INDENT-CUM-SANCTION SHEET – GENERAL PURPOSE

(To be submitted to S&P Section)

Indentor : Dr. Karuna Kalita

Email ID : chrtb@iitg.ernet.in

Designation : Chairman, Technical Board

Section : Students' Affairs

Account Head : Technical Board (Gymkhana)

Fund Code (New) : 253

(Old) : 77.3

Sl. No.	Description of Item	Justification	Qty	Rate (Rs.)	Amount (Rs.)
01	Celestron 71018 20x80 Skymaster Binocular (Black)	For the practice sessions of Messier Marathons. This binocular is also portable. **I, Karuna Kalita, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price.**	1	12,995.00	12,995.00
				Total Estd. Basic Value	**12,995.00**
				Total	**12,995.00**

(Rupees Twelve thousand nine hundred ninety five only)

Terms & Condition:

1. Mode of Payment: Payment to be made to RAGHURAM KRISHNASWAMI (Account No.: 33204002366; IFSC Code: SBIN0014262) by NEFT
2. Delivery Period: Delivered
3. Warranty etc.: As per manufacturer
4. Supplier Name & Address: Amazon

(Indentor) 06/10/2016

HoD/ HoC/ HoS

FOR USE BY STORES & PURCHASE SECTION

Indent is verified and placed for approval.

S&P Section

HOS (S&P)

FOR USE BY FINANCE & ACCOUNTS SECTION

Rs. ..... is available and Rs. ..... is recorded in the Budget Register.

F&A Section

HOS (F&A)

Approved and Sanctioned

Dean/ HoD/ HoC/ HoS **Deputy Director** **Director**

Sanctioning/Approving Limit:

	HoD/ HoC	Deputy Director/ Dean	Director
Equipment	Upto 50 thousand	Upto 5 lacs	Beyond 5 lacs
Consumable	Upto 30 thousand	Upto 1 lacs	Beyond 1 lacs
Contingency (AMC)	Upto 30 thousand	Upto 3 lacs	Beyond 3 lacs

Register No. - 452

Page No. - 19

SL. No. - 128

18/10/2016