

Group Contract

Group Responsibilities

The success of a group depends on the contributions and professionalism of each and all its members. When you join a group, you are throwing your lot in with the group. The group will let each member share in the fruits of its labor and each member should pay the group back by contributing to the group effort.

The group contract lays out the responsibilities and expectations of the group members. It also lays out how responsibilities will be determined, how group members can contact one another, consequences when group members do not meet their responsibilities, giving credit for work done and not giving credit for work which was not done.

This is a template for a contract. You can alter the parts you feel need to be altered. The final contract does need to be approved by the instructor and then signed by all members of the group.

Contact Information

Name	Email	Phone (optional)	Social media
Krish Sanjaybhai Patel	kspatel64@myseneca.ca	+1 (416) 550-6440	Whatsapp
Roy Bryan David Franck	rbdfranck@myseneca.ca	+1 (416) 897-2853	Whatsapp
Kemal Batu Turgut	kbturgut@myseneca.ca	+1 (902) 521-2541	Whatsapp
Tu Yin Hnit Aung	tyhaung@myseneca.ca	+1(437) 419-6232	Whatsapp
Kusum Acharya	kacharya4@myseneca.ca	+1 (647) 855-5664	Whatsapp
Shovana Shrestha	sshrestha97@myseneca.ca	+1 (647)-542-7720	Whatsapp

Professionalism

As a member of this group, I will conduct myself in a professional manner, just as I would in the workplace. I will abide by the decisions of the group and participate in the group activities to the best of my ability. I will strive to be pleasant and treat my fellow group members with respect. Should conflict arise, I will do my best to overcome it and put it behind us.

INITIALS: SS, KA, KSP, RF, KBT, TYHA

Group Meetings

All group members agree to meet in the assigned class time.

In addition, they agree to participate in 2__ meeting(s) per week outside of class time.

Individual contributions will be completed by Wednesday_____ and the group submission will be completed by__Friday_.

For the preparation of group submissions, the group will meet _____ via __ZOOM_____.

INITIALS: SS, KA, KSP, RF, KBT, TYHA

Work Distribution

Work will be distributed during a weekly group meeting where members pick the work that they are best equipped to do. Members will make every effort to distribute the work evenly amongst the group members.

INITIALS: SS, KA, KSP, RF, KBT, TYHA

Plagiarism

The group will submit only work done by the members of the group. The group will not post their workshops, assignments or other work on the internet or distribute it to others in any other manner.

INITIALS: SS, KA, KSP, RF, KBT, TYHA

Consequences

A group member who is often late for meetings or absent shall _Face a warning for three times. If it continues then the member will face possible exclusion from the group_____.

A group member who fails to complete their chosen work on time shall Be given three warnings and the member shall provide a reason and apologize to the group. If the issue persists and there is no improvement, then the member will face exclusion from the group. _____.

A group member who submits substandard work shall _receive feedback from the group members after the work is reviewed and then redo the work under supervision. _____.

If a group member does not pick a fair share of the work the group shall _organize a meeting to discuss the issue and redistribute the work. Every individual in a group must have a fair share of the work_____.

If a group member does not treat their fellow group members with courtesy and respect the group shall __discuss the behavior of the individual with everyone present in a meeting. Provide opportunity for both sides to explain their side and issue a warning. If the issue persists then the individual shall face an expulsion from the group. Disrespectful behavior is not tolerated_____.

INITIALS: SS, KA, KSP, RF, KBT, TYHA

Conflict Resolution

In the event there are inter-personal issues within the group or if a member does not meet their commitments, The group will assist members in having open and honest conversations with one another. Give everyone the opportunity to voice their thoughts and concerns. Document disagreements and the ways they were resolved. To identify areas of agreement among the participants, communication is crucial._____.

INITIALS: SS, KA, KSP, RF, KBT, TYHA

Other Rules

- All the members must be notified fifteen minutes before the meeting time by the organizer.
- Any member who fails to notify the group members about their absence from the meeting and delay it shall face penalties.
- This is group work so each member shall help each other with reports and work where everyone's contribution is needed.
- Violence, disrespect and harmful behavior, and language are not tolerated.
- In case of any emergency situations or technical issue due to which a member is unable to do their work please notify the group and the professor immediately.

INITIALS: SS, KA, KSP, RF, KBT, TYHA

Signatures

By signing below, I agree to abide by the group contract.

DATE: _February 23, 2024_____

Print Name: Kusum Acharya

Signature:



Print Name: Shovana Shrestha

Signature:



Print Name: Roy Bryan David Franck

Signature:



Print Name: Krish Sanjaybhai Patel

Signature:



Print Name: Kemal Batu Turgut

Signature:



Print Name: Tu Yin Hnit Aung

Signature:

