README for RU Thesis MS Word Templates

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If you haven't already read the README.TXT in the main folder, please do so now.

At a minimum, read the RU-Masters-rules-DATE.pdf, which contains important details about the Master's thesis.

# Included Files

README.docx

– The file you are currently reading

MSC-NAME-YEAR.docx

PHD-NAME-YEAR-IS.docx

MSC-NAME-YEAR-IS.docx

PHD-NAME-YEAR.docx

– These are example templates for the various thesis. They are generated (currently) by taking the output from the LaTeX template and converting the PDF to a DOCX via Acrobat Pro X.

Template-Thesis-front-page-sept-2012.doc

Template-Thesis-signature-page-sept-2012.doc

Template-Thesis-title-page-sept-2012.doc

– These are the official cover pages supplied by the department. If you are using a separate template to generate your thesis, you will need to fill these out and append them to the front before final submission.

# General Procedure

1. Copy these files into a directory of your own choosing.
2. Install a reference manager such as endnote. <http://endnote.com/>. Unfortunately, it is a commercial product that costs money. Alternatively, there is a free bibtex for Word that might be helpful. See <http://www.ee.ic.ac.uk/hp/staff/dmb/perl/>. Make sure you know which kind of citation standard is used by your department. The most common ones are: IEEE and APA.
3. Rename the DEGREE-NAME-YEAR.docx file with your information. e.g. msc-foley-2015.docx
4. Fill in your content. Of note, these templates are a work in progress, so some elements may not automatically update. You may have to develop your own template using these files as a base. Official MS Word templates will be released in the future. If you wish to hear about when this work is complete, please contact the maintainer.
5. Print out the finished copy and follow the instructions for your department.