Kristyn Bryan

412-722-8272 | kristynrb@gmail.com | linkedin.com/in/kristynbryan

Education

University of Pittsburgh | Pittsburgh, PA

Master of Education (MEd)

Bachelor of Arts, English Literature

General Assembly | New York, NY

Full-Stack Web Development

Experience

COMPASS

Administrator | San Francisco, CA & Remote (2018 - 2019)

- Built relationships with agents to help understand their needs and support them daily; demonstrated best practices for Compass products and discussed how the tools would benefit their unique business.
- Tracked data, coordinated weekly sales meetings, created Keynote presentations, organized speakers, materials, and catering.
- Managed the calendar and organized communications for the General Manager of Northern California.

UPPERLINE

Curriculum Writer | Google's CSSI Program | Remote (2017 - 2019)

- Created curriculum for instructors to use to teach web development to students entering Computer Science college programs. Developed both teacher manuals and student-facing materials. Topics include: HTML, CSS, Ruby, JavaScript

OMNI LABS

Full Stack Engineer | San Francisco, CA (2017 - 2018)

- Built new features and maintained code for two applications, that combined, are a user interface for a data analysis tool. Languages used were HTML, CSS, JavaScript, Angular.js, React, Mongo / Mongoose, and SQL.

KODE WITH KLOSSY

Lead Instructor | Web Development | Austin, TX (2017)

GENERAL ASSEMBLY

Lead Instructional Associate | Web Development Immersive | New York, NY & Remote (2015 - 2017)

- Trained all new remote instructors and created on-boarding and orientation materials to familiarize them with the classroom technologies.
- Lead preview classes to prospective students, adults looking to change careers to full-stack web development, and answered questions about the program.
- Designed and implemented the curriculum, lessons, labs, exercises, and homework in JavaScript, HTML, CSS, Node, Angular, Ruby on Rails, MongoDB, and PostgreSQL.
- Created applications to demonstrate current technologies and best practices, taught frameworks like Bootstrap, Skeleton, Materialize and libraries like jQuery and Angular.

TRUEDWELL

Web Developer | Freelance | New York, NY (2015)

- Developed a mobile-responsive version of this site using JavaScript, HTML, CSS, Handlebars, Bootstrap, and PostgreSQL. Connected existing backend code as well as created new views.

ENVIRONMENTAL CHARTER SCHOOL

Office Manager & MMS Coordinator | Pittsburgh, PA (2012 - 2015)

- Collaborated with administration and teachers to construct and improve school-wide systems and procedures; support staff, student, and facility needs.
- Communicated with families and local school districts to problem-solve issues and coordinate student information.
- Created systems for school-wide office management services, manage databases, maintain detailed student records, and organize the day-to-day activities of the school.

PREMIER WEB WRITING SPECIALTIES

Content Writer | Remote (2013 - 2014)

- Created blogs, tailored articles, and unique website content.

FORT COUCH MIDDLE SCHOOL

7th Grade Language Arts Teacher | Upper St. Clair School District | Pittsburgh, PA (2011 - 2012)

- Designed and implemented lessons in accordance with the school curriculum; differentiated instruction for the various learning levels of the students.

CARNEGIE MELLON UNIVERSITY

Alumni Events Coordinator | Pittsburgh, PA (2005 - 2010)

- Trained and managed all of the volunteers for the Homecoming & Reunion Weekend weekend of events. Coordinated the logistical aspects of the weekend which is made up of over 100 events with more than 1300 attendees.
- Lead coordinator for Spring Carnival, Network Nights, Volunteer Forum Weekend, and the Alumni Breakfast Series; worked on various aspects of Commencement weekend.
- Managed the budget for the University Events department and Commencement using Excel and PeopleSoft.
- Created procedure manuals and managed databases used by several departments, produced reports for deans and department heads, and tested functionality of event websites.

UNIVERSITY OF PITTSBURGH

Student Administrative Assistant | Katz Graduate School of Business | Pittsburgh, PA (2000 - 2004)

- Trained new student employees on the office activities, organization and familiarized them with the computer systems.
- Co-wrote the semi-annual and annual reports and grant proposals for the University of Pittsburgh's Small Business Development Center.
- Developed and managed guest databases for most Institute events, online registration and information used in biannual audits.

Skills

Full Stack | HTML, CSS, JavaScript, Ruby on Rails, MongoDB, PostgreSQL, PHP, WordPress

Libraries | jQuery, Node, Angular, Express, React, Mongoose, Bootstrap, Skeleton, Materialize, Handlebars, EJS, D3, Canvas

Development Software & Design Tools | Atom, Git, Github, Trello, Sketch, GIMP, Photoshop, Google Suite, Microsoft Suite

Technologies | Mailchimp, Slack, RESTful APIs, Ajax, JSON, AWS, Heroku