



# Sangita Shrestha

## SUMMARY

A Highly Motivated, Enthusiastic, Optimistic person who has more than 4 years of experience as a PROFESSIONAL DANCER, BARISTA, F&B WAITER, MARKETING OFFICER and SALES GIRL. Now seeking a long-term career as a Mid-level position in a reputed company like yours.

## WORK HISTORY

**JAN 2016 -** *Ratnanagar Kala Mandir, Chitwan, Nepal*

**PRESENT** **PROFESSIONAL DANCER(PART TIME)**

- Keeping fit and strong through regular exercise, proper diet, and enough sleep
- Showing up on time and preparing well for auditions, rehearsals, photoshoots, promotional events, as well as shows.
- Singing, acting, and performing other related duties if required.
- Conducting research on different dance styles and techniques.
- Working long hours to perfect routines and being available before and after shows for meet-and-greets and photo opportunities.

**NOV 2020 -** *Food Planet, Chitwan, Nepal*

**NOV 2021** **BARISTA**

- Provided excellent customer service in a clean and welcoming environment.
- Encouraged the sale of our retail coffee accessories and track inventory and place orders.
- Expand knowledge and participate in staff education opportunities.
- Prepared and served hot and cold drinks such as coffee, tea, artisan and specialty beverages.
- Cleaned and sanitize work areas, utensils and equipment.

**AUG 2019 -** *Food Planet, Chitwan, Nepal*

**NOV 2020** **F&B WAITER**

- Described menu items and daily featured items Specially Beverage.
- Received and inspect produce, pantry, raw fruits and vegetables, and other deliveries
- Delivered drinks and food to customers at their tables.
- Followed all cleanliness and sanitation procedures of restaurants.
- Provided the perfect service experience for every Guest.

**JUL 2018 -** *CG Landmark, Chitwan, Nepal*

**AUG 2019** **MARKETING OFFICER**

- Identified new customers and Support sales and lead generation efforts.
- Created promotions with advertising managers.
- Understand and developed budgets, including expenditures, research and development appropriations.
- Organized company conferences, trade shows, and major events.
- Handel social media, public relation efforts, and content marketing

**JUN 2017 -** *CG Landmark, Chitwan, Nepal*

**JUL 2018** **SALES GIRL**

- Greet customers and ascertain what each customer wants or needs.
- Answered questions regarding the store and its merchandise.
- Maintained records related to sales.
- Sell promotional items to businesses.
- Demonstrated excellent communication skills by working with people daily of diverse backgrounds.

## Professional Skills

Time Management



Food Presentation Skill



Concentration Power



Customer Service & Product Knowledge



Work under Pressure



Professionalism & Disciplined



Experience working in a team-based environment



Having interpersonal abilities.



Positive attitude and excellent communication skills



Ability to tell customers about specials



## Language Skills

Nepali



English



Hindi



## Personal Information

**Date of Birth** 25 AUG 1998

**Nationality** Nepalese

**Gender** Female

**Marital Status** Unmarried

## Contact

+971589542624

Chitwan, Nepal

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## EDUCATION

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**JUN 2017**     *Shanti Academy, Chitwan, Nepal*  
HIGHER SECONDARY SCHOOL BOARD

**MAR 2015**     *Shree Laxmi Higher Secondary School, Chitwan, Nepal*  
SCHOOL LEAVING CERTIFICATE

## PERSONAL STRENGTH

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- Good in Time Management and Teamwork
- Excellent communication skills.
- Clam & Creative
- I am a Quick Learner & like to adopt new changes positively.
- Ability to work under pressure with deadlines.
- All other qualifications the position justifies
- Strong Determination
- Self Confident

## TRAININGS & COURSES

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### Trainings

- Barista Training from Creative Barista.

## DECLARATION

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"I hereby declare that all the above-mentioned information is in accordance with fact or true up to my knowledge and I bear the responsibilities for the correctness of the above-mentioned particulars." -Sangita Shrestha.