

# KRITNOOR SINGH

2A, Financial Analysis & Risk Management

University of Waterloo, Waterloo, Ontario, Canada

## Summary of Qualifications

Completed second semester of course in Financial Analysis & Risk Management. Key competency in managing multiple projects, taking on a range of tasks and being flexible & adaptable in order to achieve goals and objectives within required timelines. A skilled communicator and a confident speaker with an analytical mindset who is able to share information clearly and effectively. Driven by accuracy and attention to detail, my goal is to put these skills to work in the Taxation, Management & Investment industry to assist stake holder and businesses in making informed decisions.

## Key competencies include:

Software: MS Office, Adobe Suite | Quantitative & Qualitative Research | Customer Service  
Client/Stakeholder Engagement | Communications & Marketing | Event Management| Data identification, Collection and Documentation | Budget | Project Management | Administration | Technical Writing

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## PROFESSIONAL EXPERIENCE

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### Intern with Acme Die Systems Pvt. Ltd., New Delhi

May 2017 – August 2017

*Played a pivotal role in pitching proposals, project management, Tax evaluation and business development.*

- Data analysis as required for proposals, marketing, client interaction and customer service
- Website content management and Documentation, Social media content management
- Responsible for day-to-day administration activities and maintaining customer relations
- Planned and executed 4 large-scale company events (conference and seminars) with various stakeholders and businesses, and also gave company presentations

### Intern with Silica House Pvt. Ltd., New Delhi

May 2015 – July 2015

*Responsible for market research, general accounting activities, and identifying new revenue generation opportunities.*

- Promotion and Marketing of various chemical used in rubber industry.
- Maintenance of client profiles and coordinating with them for sales, stocks and purchases.
- Opportunity mapping, market research, competition analysis and business volume projections through client and trade associations engagement

- Conducted and managed regional stakeholder consultation workshop events in Delhi, Kolkata, Ahmedabad & Chennai

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## Volunteer Experiences

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- Volunteer for service to mankind - certificate awarded by Gurudwara Sri Guru Singh Sabha, Janakpuri (New Delhi)
- Volunteered for "DPS Ki Nanhi Chaan" foundation for saving the girl child.
- Helped few families to get their children enrolled in government schools.

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## **FORMAL TRAINING AND EDUCATION**

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**Candidate for Bachelor of Mathematics(Financial Analysis and Risk Management)**

**(University of Waterloo, Canada)**

**Sept 2017 onwards**

**Primary to Senior School Education from Delhi Public School, Dwarka, New Delhi, India**

**2005 – 2017**

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## **PROGRAMMING**

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Familiar with Dr. Racket and SQL

Exemplified skilled in Microsoft Excel, PowerPoint, Word and Outlook

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## **INTERESTS AND HOBBIES**

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- Ranked 5<sup>th</sup> at XVII Delhi State Interschool Shooting Competition 2013 and 7<sup>th</sup> in XVIII Delhi State Interschool Shooting Competition
- Ranked 1<sup>st</sup> in National Inter DPS Athletic meet 2013/2011
- 4<sup>th</sup> position in Delhi West Zone Cricket Competition 2016.
- Participated in Soccer Intramurals Fall, Winter and Spring 2018-19.